



**Hudson Area Public Library  
Library Board of Trustees  
Meeting Minutes  
September 20, 2022**

- 1. Call to order at 6:36 p.m. by Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning (President), Kristine McCarthy (Vice President), Susan Blank, Bryan Wells, Tracy Whiteley, Kim Osterhues

Absent: Barbara Peterson, Rich O'Connor

Staff: Shelley Tougas, Madeline Page

Visitors: Laurie DeRosier, St. Joseph; Joyce Law (Friends of the Library)

- 2. Citizen Comments – None**

- 3. ACTION ITEM: Approval of Consent Agenda Items**

Motion by Whiteley to approve consent agenda (items 1-5)

Second by Whiteley

Discussion: Osterhues

**Vote Taken: MOTION CARRIED – 6 Ayes/0 Nays**

- 4. Presentations:**

**Friends of the Library:** FOL President Joyce Law reported members of the Friends approved a grant to the library for \$20,000 to keep the library open on Fridays for six months of 2023.

**Hudson Area Library Foundation:** Tougas reported the Foundation has set a fundraising goal of \$125,000 for the upcoming annual appeal.

- 5. President's comments, reports, and municipal updates**

President: no update

Town of Hudson: no update

Village of North Hudson: no update

Town of St. Joseph: no update

City of Hudson: no update

Hudson School District: no update

- 6. Committee updates**

Policy and Personnel: Osterhues reported the board will be sent copies of the director's self evaluation and evaluation forms to fill out.

Finance: Whiteley reported the Finance Committee will have a budget and funding plan work session on Nov. 3.

**7. Director's Report**

The director's written report was presented.

**8. Presentation and discussion: 1,000 Books Before Kindergarten**

Librarian Sara O'Brien did a presentation about the purpose of the program and changes that have been implemented. At this time 188 kids have signed up.

**9. ACTION ITEM: Remote voting and participation**

Motion by Whiteley to allow trustees to participate and vote remotely in board meetings, committee meetings and closed sessions for a nine-month period at which time it will be reviewed by the board at the annual meeting for the upcoming year.

Second by Wells

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes/0 Nays**

**10. ACTION ITEM: Policy and Personnel Committee Charter**

Motion by Wells to send back to the PPC for revisions regarding Robert's Rules of Order.

Second by Blank.

Discussion: Berning requested a similar change to the Finance Committee Charter and that it be brought to a future meeting.

**Vote Taken: MOTION CARRIED – 6 Ayes/0 Nays**

**11. Discussion: Director evaluation**

As stated in Policy and Personnel Committee report.

**12. Discussion: Dissolution update**

Tougas reported the city is waiting for information from the Department of Revenue

**13. Discussion and potential action item: 2023 budget and funding plan work session**

As stated in the Finance Committee report

**14. Future agenda items**

Members indicated it would be helpful to have John Thompson from IFLS attend a discussion about the joint library's dissolution and transition to a municipal library.

**15. ACTION ITEM: Adjournment**

Motion by Wells

Second by Blank

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes/0 Nays**

Respectfully Submitted,  
Shelley Tougas