



**Hudson Area Joint Library
Library Board of Trustees
Meeting Minutes
September 21, 2021 – 5:30 PM**

- 1. Call to order at 5:30 p.m. by President Paul Berning. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Berning, Whiteley, Schrock, McCarthy, Blank, Osterhues.

Absent: O'Connor, Peterson.

Visitors: None

Staff: Shelley Tougas, Madeline Page

- 2. Citizen comments – None**

- 3. ACTION ITEM:** Approve Consent Agenda Items

- a.) Approve meeting Agenda
- b.) Disposition of Minutes from the August board meeting and of any intervening special meetings.
- c.) Discussion and possible action on invoices that are not regularly recurring or are not within the 2021 Budget vs. Actual to Date
- d.) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2021 budget
- e.) Discussion and possible action on 2020 and 2021 budget comparison
- f.) Golden Rule donations and spending

Motion by Schrock to approve a-f

Second by Whiteley

Discussion: None

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays

- 4. Presentations:**

- a.) Friends of the Library: No report.
- b.) Library Foundation: No report.

- 5. President's comments, reports, and Municipal updates:**

- a.) President: Recapped the County Board meeting and next steps towards funding goals.
- b.) St. Joseph: No report
- c.) Town of Hudson: Shelley and Rich attended a Town meeting. Valuable opportunity for communication and questions. More meetings desired to streamline communications.
- d.) Village of North Hudson: Shelley attended and made a presentation. Well received; got great questions and positive comments.
- e.) City of Hudson: No updates.

6. Directors' Report

- a.) Presentation of the monthly report and statistics.
- b.) Director's report & update.

7. PRESENTATION: Librarian Christopher Mick and HAPL James Webb host site (No presentation)

8. DISCUSSION: Storm update / building damage

After the 9/17 storm, the Library sustained severe damage. The insurance adjustor arrived Tuesday (9/22) and confirmed that all the Children's books will need to be cleaned by professionals, as well as the media collection. All of the carpet upstairs under the bookshelves will need to be replaced due to the glass/debris fragments. After the cleaning is complete and carpets are replaced we can reopen as the rest of the repairs to the facade/windows will not be completed until spring 2022. We have not received a timeline yet for all of the repairs. Curbside pickups for holds starts immediately, as well as the transition to off-site and virtual programming.

9. DISCUSSION AND POTENTIAL ACTION ITEM: Budget update

Agreement that the County plan mechanism for 2022 seems unfeasible. Will request 3% increases to help during 2022.

10. DISCUSSION AND POTENTIAL ACTION ITEM: Occupancy agreement

President Berning appointed an ad hoc committee to assist Shelley with the library's Occupancy Agreement negotiations as it needs to be renewed by the end of this year. The appointments to the committee are: Kristine McCarthy, Tracy Whiteley and Jim Schrock. Appointments accepted.

11. Motion to adjourn at 7:20 by Whiteley.

Second by Schrock.

Vote taken: MOTION CARRIED – 6 Ayes / 0 Nays

Respectfully submitted,
Madeline Page