



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
June 21, 2022**

- 1. Call to order at 5:36 p.m. by Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning (President), Kristine McCarthy (Vice President), Barbara Peterson, Bryan Wells, Tracy Whiteley.

Absent: Kim Osterhues, Rich O'Connor, Susan Blank

Staff: Shelley Tougas, Madeline Page

Visitors: None

- 2. Citizen Comments – None**

- 3. ACTION ITEM: Approval of Consent Agenda Items**

Motion by Whiteley to approve items 1-5

Second by McCarthy

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

- 4. President's comments, reports, and municipal updates**

Berning updated the board regarding the proposed county funding mechanism: the county is waiting for a review from its association's legal counsel and additional information from the Department of Revenue.

Municipal updates

St. Joseph – none

Town of Hudson – none

City of Hudson – none

Village of North Hudson – Whiteley reported the village postponed action on the county funding mechanism pending additional information from the Department of Revenue

Hudson School District - none

- 5. Committee updates –**

Policy and personnel – Peterson reported the members working on a gift receipt policy for the board/foundation plan to propose one joint policy rather than two separate policies. She requested board, per bylaws, review all committees' charters. She discussed the board needing to prepare for the director's annual evaluation.

Finance – None

Building OA – None

Facility - None

6. Director's Report

The director's written report was presented. Tougas clarified criteria for reporting program statistics has changed at the state level.

7. ANNUAL MEETING ACTION ITEMS

a. Board meeting dates

Motion by Whiteley to continue with the third Tuesdays of the month at the current times.

Second by Wells

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

b. Library hours and holidays

Motion by McCarthy to approve the schedule as presented.

Second by Wells

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

Library hours and holidays

Motion by Peterson to determine/revise hours for 2023 along with the 2023 budget.

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

c. Officers: President and Vice President

Tougas called for nominations for president.

McCarthy nominated Berning.

Berning accepted the nomination.

Second by Whiteley

Motion to approve: Wells

Second: Peterson

Vote Taken: Berning elected – 5 Ayes/0 Nays

Berning called for nominations for vice president.

Whiteley nominated McCarthy.

McCarthy accepted the nomination.

Second by Peterson

Motion to approve: Whiteley

Second: Wells

Vote Taken: McCarthy elected – 5 Ayes/0 Nays

d. Board committees

Motion by Whiteley to carry over the current committees with the same appointees

Second by Wells

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

8. DISCUSSION AND POTENTIAL ACTION: BUDGET TIMELINE AND FUNDING MODEL

Tougas will present two budgets at the July meeting, dependent on the outcome of the county funding mechanism.

No action taken.

9. DISCUSSION AND POTENTIAL ACTION ITEM: BYLAW CHANGES

Motion by Wells to initiate the process to amend the bylaws

Second by McCarthy

Discussion: The consensus was to not propose changes to Section 2 Suspension of Rules

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

10. FUTURE AGENDA ITEMS: Joint policy for gift receipts, ensure support organizations' presentations are on the agenda, feedback related to structure of director evaluation

11. ADJOURNMENT

Motion to adjourn by Peterson

Second by McCarthy

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

Respectfully submitted,
Shelley Tougas