



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
July 28, 2022**

- 1. Call to order at 5:00 p.m. by Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning (President), Kristine McCarthy (Vice President), Barbara Peterson, Tracy Whiteley, Kim Osterhues, Rich O'Connor, Susan Blank

Absent: Bryan Wells

Staff: Shelley Tougas, Madeline Page

Visitors: Joyce Law

- 2. Citizen Comments –** Barbara Peterson announced the Library will receive 2 benches (1 indoor, 1 outdoor) in honor of Harriet Gershue.

- 3. ACTION ITEM: Approval of Consent Agenda Items**

Motion by Peterson to approve items 1-5

Second by O'Connor

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes/0 Nays

- 4. Presentations**

Friends– Joyce Law shared that the FOL will be attending National Night Out with a table next to library staff. The FOL will be focused on promoting the bookstore.

Foundation – Peterson discussed the upcoming donor appreciation event and an upcoming meeting with the FOL to look at the support organizations' roles.

- 5. President's comments, reports, and municipal updates**

Berning updated the board regarding the proposed county funding: the county is waiting to vote until the August meeting.

Municipal updates

St. Joseph – Peterson sent in her presentation and the upcoming meeting in August will cover library funding.

Town of Hudson – Upcoming special workshop on August 1, regular meeting is August 2. No background information available although the Library is on both agendas.

City of Hudson – O'Connor reports expecting a positive opinion from the DOR and City Attorney in regards to the County funding mechanism. Expecting an opinion of the levy transfer capacity as well.

Village of North Hudson – Whiteley reported the Village is preparing for Pepperfest. The library is on the next meeting's agenda and Whiteley will attend with Tougas.
Hudson School District - none

6. Committee updates –

Policy and personnel – None
Finance – None
Building OA – None
Facility - None

7. Director's Report

The director's written report was presented.

8. DISCUSSION AND POTENTIAL ACTION: Finance Committee recommendations: funding options, draft budget

Draft budget: Tougas reviewed the changes made per the Board's request.

Notes: make sure to document the salary adjustments and clarify that we've taken the first step, but additional steps will follow in order to raise salaries and reach the wage goals.

Funding options: Challenging to choose a direction at this time. Best to wait until the expected opinions arrive and check in with the partners/County after their upcoming meetings. Possibly organize a working group to gather info and investigate pros and cons. Like the idea of a 2nd work session with the partner municipalities.

Need to send funding requests to partners by end of August.

No action taken.

9. DISCUSSION AND POTENTIAL ACTION: Bylaws changes

Motion by O'Connor to approve the changes as presented.

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes/0 Nays

10. DISCUSSION AND POTENTIAL ACTION ITEM: Director evaluation process

Discussion: Peterson summarized the past process. The Board gave direction for PPC to prepare form(s) based on the job description and request feedback from HALF and FOL as has been done in the past. PPC will report back at August meeting.

No action taken.

11. DISCUSSION AND POTENTIAL ACTION ITEM: Gift receipt policy

Discussion: Peterson asked for feedback on the gift receipt policy being drafted. Currently the library and HALF have separate policies. PPC directed to work on a policy that remains separate but aligns with HALF. Talked through potential situation related to gifting, type of gifts, and possible scenarios.

No action taken.

12. Future agenda items

13. ADJOURNMENT

Motion to adjourn by Peterson

Second by McCarthy

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes/0 Nays

Respectfully submitted,

Madeline Page

Hudson Area Public Library ... Books are just the beginning