



**Hudson Area Public Library
Policy and Personnel Committee
Meeting Minutes
February 3, 2022 – 7:00 PM**

1. Call to order at 7:02 p.m. by Peterson. Roll call, certification of compliance with open meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Peterson, Blank, Osterhues
Staff: Madeline Page, Shelley Tougas

2. ACTION ITEM: Approve agenda

Motion by Blank to approve agenda
Second by Osterhues
Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

3. ACTION ITEM: Approve minutes from January 2022 meeting

Motion by Peterson to approve minutes
Second by Osterhues
Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

4. DISCUSSION/POTENTIAL ACTION ITEM: Personnel Handbook

Motion by Peterson to recommend board approval of the employee handbook as modified.
Second by Blank
Discussion: The supported language regarding PTO and gift and solicitation policies.

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

8. ACTION ITEM: Adjournment

Motion by Peterson to adjourn at 7:17 p.m.
Second by Blank

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

Respectfully submitted,
Shelley Tougas