



**Hudson Area Joint Library  
Library Board of Trustees  
Meeting Minutes  
December 21, 2021 – 5:30 PM**

**1. Call to order at 5:30 p.m. by Berning. Roll call, certification of compliance with open meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Berning, Osterhues, O'Connor (arrived at 5:33), McCarthy, Peterson, Whiteley.

Visitors: None

Staff: Madeline Page, Shelley Tougas

**2. Citizen Comments: none**

**3. ACTION ITEM: Approve consent agenda**

Motion by Peterson to approve items 2-6; pull item 1.

Second by McCarthy

Discussion: None

**Vote Taken: MOTION CARRIED – 5 Ayes / 0 Nays**

**ACTION ITEM:** Consent agenda item 1: Approve minutes from November 2021 meeting

Motion by Peterson to approve minutes with correction to item #8. Instead of "...Police moving from the building in the spring," the discussion should indicate "...Police potentially moving from the building with a decision in the spring."

Second by McCarthy

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes / 0 Nays**

**4. PRESENTATIONS:**

**Friends of the Library:** no presentation

**Hudson Area Library Foundation:** Peterson reported that \$50,000 had been raised in the annual campaign prior to the previous meeting. The Foundation also discussed the collection grant at its December meeting.

**5. PRESIDENT'S COMMENTS, REPORTS AND MUNICIPAL UPDATES**

**Town of St. Joseph:** Peterson presented to the town board in December and thanked them for the 3.6 percent increase.

**Town of Hudson:** No update

**Village of North Hudson:** No update

**City of Hudson:** No update

**Hudson School District:** No update

**6. COMMITTEE UPDATES**

**Personnel:** Peterson reported the committee is reviewing the personnel handbook and present recommendations at the January meeting. Policies for gift receipts and the history room were discussed

and will be on future agendas.

**Finance:** Agenda items follow

**Building Occupancy Agreement:** May have information in January

**Facility:** No update

#### **DIRECTOR'S REPORT**

The director's written report was presented.

#### **8. ACTION ITEM: 2022 Grant Acceptance**

Motion by O'Connor to accept grants from Daybreak Rotary, Friends of the Library and the Hudson Area Library Foundation

Second by Peterson

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes / 0 Nays**

#### **9. ACTION ITEM: 2022 Budget and Collection Grant**

Motion by Whiteley to approve the 2022 budget including the one-time collection grant of \$43,500 from the Hudson Area Library Foundation.

Second by O'Connor

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes / 0 Nays**

#### **10. DISCUSSION: Proposed bylaw changes**

The board reviewed and discussed proposed bylaw changes as presented. The board developed a consensus that amendments to the bylaws need to be approved by at least six votes. The board will continue the discussion at the next meeting.

#### **11. DISCUSSION: Security at the delivery door**

The board will hear a report at the next meeting about plans for a camera at the parking lot door.

#### **12. ACTION ITEM: Adjournment**

Motion by Peterson to adjourn at 6:30 p.m.

Second by McCarthy

Discussion: None

**Vote Taken: MOTION CARRIED – 6 Ayes / 0 Nays**

Respectfully submitted,

Shelley Tougas