



**Hudson Area Joint Library
Policy and Personnel Committee
Meeting Minutes
August 3, 2022 – 4:00 PM**

- 1. Call to order at 4:00 p.m. by Peterson. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**
Board members present: Peterson, Osterhues, Blank
Visitors: None
Staff: Shelley Tougas, Madeline Page
- 2. ACTION ITEM:** Approve agenda
Motion by Blank to approve agenda
Second by Peterson
Discussion: None
Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays
- 3. ACTION ITEM:** Disposition of the prior committee meeting minutes
Motion by Peterson to approve minutes from the February 2022 meeting
Second by Blank
Discussion: None
Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays
- 4. DISCUSSION AND POTENTIAL ACTION ITEM:** Director evaluation process/materials
PPC reviewed the directions from the Board and finalized some details for the evaluation form and process. Peterson will prepare a form for PPC to review and Tougas will plan on completing a self-evaluation to distribute to the Board members before the September Board meeting.
No action taken.
- 5. DISCUSSION AND POTENTIAL ACTION ITEM:** Review PPC charter
The document was reviewed and Page will send out a draft to PPC members with the proposed changes.
No action taken.
- 6. Future agenda items:** History Room, Director evaluation, Collection development policy review.
- 7. ADJOURN**
Motion by Peterson to adjourn at 5:00 p.m.
Second by Blank
Discussion: None
Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

Respectfully submitted,
Madeline Page