



**Finance Committee Meeting
Unapproved Meeting Minutes
July 19, 2016 — 6:00 p.m.
Hudson Area Joint Library
700 First Street, Hudson, WI 54016**

1. Meeting called to order at 6:15 p.m. by Jill Burchill
2. Roll Call: Board members present: Jill Burchill and Jim Schrock
Library staff present: Tina Norris, Director
3. **APPROVE AGENDA:** motion to approve agenda as presented by Burchill; second by Schrock;
Vote Taken: Motion approved as presented.
4. **DISPOSITION OF THE PRIOR COMMITTEE MEETING MINUTES** (June 8, 2016)
Motion to approve prior meeting minutes by Schrock; second by Burchill Vote taken: **MOTION CARRIED.**
5. **SET DATE FOR NEXT MEETING:**
Motion to set next meeting for August 16, 2016 at 6:00 p.m., the third Tuesday of each month,
by Burchill; second by Schrock Vote taken: **MOTION CARRIED**
6. **ACTION ITEM:** Discussion and possible recommendation financial reports
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2015 Budget vs. Actual to Date: **No action required.**
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 Budget vs. Actual to Date: Motion to approve by Burchill; second by Schrock. Vote taken: **MOTION CARRIED**
 - c. Discussion and possible action 2016 year-to-date revenue and expenditure report: **No Action Required**
 - d. Discussion and possible action on 2015 and 2016 budget comparison: **No Action Required**
 - e. Discussion and possible action on 2016 operational budget: **No Action Required**
7. **ACTION ITEM:** New business
 - a. 2017 Library Budget proposal
Following discussion, motion to recommend compensation review to be done by Personnel & Policy committee and to review budget at next meeting made by Schrock; second, by Burchill. Vote taken: **MOTION APPROVED.**
8. Committee comments and items for future agendas
9. **ACTION ITEM:** Adjournment: Motion by Burchill; second by Schrock Vote taken: **MOTION APPROVED.**

Respectfully Submitted,
Tina L. Norris, Director

Where knowledge flows freely.