

Reconsideration of Proposed Citizens Presentation: Procedures and Form

The Hudson Area Public Library recognizes and values the contributions of the citizens of our community. Selection of citizen program proposals are based on the Library's Programming Policy, however, we believe that any individual expressing concerns should receive respectful attention from Library staff. All staff members should use their best judgment in attempting to answer the concerns or clarify the situation. A citizen should be provided with a "Reconsideration of Proposed Program" form and the individual should be referred to the Adult and Youth Service Coordinator and the Library Director. A request for reconsideration will be handled as follows:

1. The concerned patron will be offered the opportunity to discuss his/her concern with the Library Director. If the patron is dissatisfied with the discussion and wishes to pursue the issue, the individual will be required to complete in full and submit a "Request for Reconsideration" form.
2. The Library Director will review the "Request for Reconsideration" form and research the proposed program, reasons for rejection, and make a final determination on the proposed program using all available information.
3. Within 60 days of receiving the "Request for Reconsideration" form, the Library Director will communicate his or her decision in writing to the party seeking reconsideration.
4. If the individual desires further action, the individual may submit a written appeal within 7 calendar days to the Library Board of Trustees. The request for reconsideration will be added to the next Library Board meeting and the individual will be invited to address the full Library Board. The Library Board reserves the right to limit that length of presentation and the number of speakers. The Library Board of Trustees will determine whether the request for consideration has been handled in accordance with stated policies and procedures of the Hudson Area Public Library. On the basis of this determination, the Board may vote to uphold or override the decision of the Library Director.