

**Library Board of Trustees  
Meeting Agenda  
Nov. 16, 2021 at 5:30 p.m.  
Hudson Area Public Library  
700 1<sup>st</sup> Street, Hudson WI 54016**

Topic: Finance Committee and LBOT Board Meeting  
Time: Nov 16, 2021 04:45 PM

Join Zoom Meeting  
<https://us02web.zoom.us/j/82400224202?pwd=bkNMYmRSL0JZTm45QStKR3dEZk9TUT09>

Meeting ID: 824 0022 4202  
Passcode: 884965

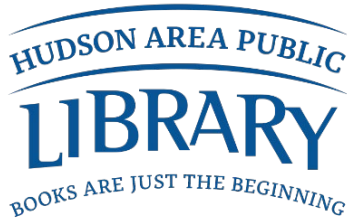
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1. Call to order, roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
2. Citizen Comments
3. **ACTION ITEM: Approval of Consent Agenda Items**
  1. *Approve meeting Agenda*
  2. *Disposition of Minutes from the prior board meeting and of any intervening special meetings.*
  3. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2021 Budget vs. Actual to Date*
  4. *Discussion and possible action on regularly recurring expenditures that are within the Board-approved 2021 budget*
  5. *Discussion and possible action on 2020 and 2021 budget comparison*
  6. *Golden Rule donations and spending*
4. **Presentations:**
  1. *Friends of the Library*
  2. *Library Foundation*
5. **President's comments, reports, and municipal updates**
  1. *St. Joseph update*
  2. *Town of Hudson update*
  3. *Village of North Hudson update*
  4. *City of Hudson updates*
6. **Director's Report**
  1. *Presentation of monthly report and statistics*
  2. *Director's report & update*
  3. *Storm update*

- 7. DISCUSSION/POTENTIAL ACTION ITEM:** Budget recommendation from Finance Committee
- 8. DISCUSSION:** Library impact fees
- 9. DISCUSSION:** Update from ad hoc facility planning committee
- 10. DISCUSSION:** Update from ad hoc building committee re: occupancy agreement
- 11. ACTION ITEM: Adjournment**

Next meeting: December 21, 2021

*Board of Trustees Members: Paul Berning (President), Susan Blank, Kimberly Osterhues, Rich O'Connor, Kristine McCarthy (Vice President), Barbara Peterson, Jim Schrock, and Tracy Whiteley. Emailed to Joint Municipalities, Board Members, and media the week of Oct. 11, 2021. NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 305.*



**Hudson Area Joint Library  
Library Board of Trustees  
Meeting Minutes  
October 19, 2021 – 5:30 PM**

**1. Call to order at 5:30 p.m. by President Paul Berning. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Berning, Whiteley, Schrock, McCarthy, Peterson.

Absent: O'Connor, Osterhues, Blank.

Visitors: None

Staff: Shelley Tougas, Madeline Page

**2. Citizen comments – None**

**3. ACTION ITEM: Approve Consent Agenda Items**

- a.) Approve meeting Agenda
- b.) Disposition of Minutes from the September board meeting and of any intervening special meetings.
- c.) Discussion and possible action on invoices that are not regularly recurring or are not within the 2021 Budget vs. Actual to Date
- d.) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2021 budget
- e.) Discussion and possible action on 2020 and 2021 budget comparison
- f.) Golden Rule donations and spending

Motion by Peterson to approve a-f

Second by McCarthy

Discussion: None

**Vote taken: MOTION CARRIED - 5 Ayes / 0 Nays**

**4. Presentations:**

- a.) Friends of the Library: No report.
- b.) Library Foundation: Peterson reported over \$12,000 received for storm damage; will be deposited in a money market account until needed. The Annual Campaign is underway and materials are focused on funding; hoping to distribute materials at Council meetings and use as marketing/raising awareness campaign. The Foundation expressed concerns that the

Library's request for a 30-percent increase from the City of Hudson were not included in the City's initial budget proposals and the potential lack of increase for the 2022 year.

**5. President's comments, reports, and Municipal updates:**

- a.) President: Recapped his interview with MPR and the focus that we want to reopen as soon as possible. Reported that the County updates on funding are challenging and we still have work to do.
- b.) St. Joseph: Peterson presented via zoom and received positive comments.
- c.) Town of Hudson: No updates.
- d.) Village of North Hudson: No updates.
- e.) City of Hudson: No updates.

**6. Directors' Report**

- a.) Presentation of the monthly report and statistics.
- b.) Director's report & update.
- c.) Storm update.

**7. DISCUSSION: Program Adaptations**

Michelle Saifullah, Program and Marketing Director, gave an update on the off-site programming transition. Extremely grateful for the Community's support – the Library has been able to coordinate with the Phipps, School District, YMCA, Hop & Barrel, Urban Olive & Vine, and more partners in order to continue offering library programs in off-site locations. It's been wonderful to experience this team effort to promote a robust attendance for Library events in the face of the storm damage and building concerns. -

**8. DISCUSSION: Budget Update**

We are still waiting on updates from the partners and on the County plan which seems unlikely to pass for the 2022 year. Hopeful that we will receive 2-3% increases from partners.

**9. DISCUSSION AND POTENTIAL ACTION ITEM: Occupancy Agreement**

The current status of the Occupancy Agreement was discussed, and the deadline for renewal (December 2021). City Admin. Aaron Reeves has proposed a \$43,500 reduction based on the negotiation of space allocations. Priorities for the new Agreement include: clarifying the language on the Maintenance Agreements, free patron parking in the lot, clarifying timely repairs, reviewing the option to purchase language and including a first right of refusal, and clarity on year-end reports in order to meet the requirements for the Annual Report. Discussed the need for legal assistance, potentially pro bono, to articulate and advise on the language, as well as review contract elements. Berning expressed concern about authorizing legal fees out of the library budget and suggested the Foundation might pay for fees. Peterson said she will work on a solution.

Motion by Peterson to authorize Tougas to secure legal advice on the Occupancy Agreement not to exceed \$4,000.00.

Second by Whiteley.

**Vote taken: MOTION CARRIED – 5 Ayes / 0 Nays**

**10.** Motion to adjourn at 7:00 by McCarthy.

Second by Whiteley.

**Vote taken: MOTION CARRIED – 5 Ayes / 0 Nays**

Respectfully submitted,

Madeline Page

**Monthly Expenditure Statement**  
**October 31, 2021**  
**Hudson Area Public Library**

Acct Code	Object Description	Budget w/ grants	MTD	YTD	Balance	%YTD
240-55111	Library					
<b>Personnel</b>						
121	Full-Time	\$ 187,200	\$ 18,121	\$ 157,671	\$ 29,529	84%
125	Part-Time	\$ 285,000	\$ 16,748	\$ 192,409	\$ 92,591	68%
151	FICA	\$ 35,847	\$ 2,573	\$ 26,032	\$ 9,815	73%
152	WRS	\$ 24,095	\$ 1,856	\$ 17,793	\$ 6,302	74%
154	Health Insurance	\$ 72,200	\$ 6,375	\$ 58,329	\$ 13,871	81%
<b>Personnel Total:</b>		\$ 604,342	\$ 45,674	\$ 452,233	\$ 152,108	75%
<b>Contractual Services</b>						
212	Legal Services	\$ -	\$ -	\$ 1,323.00	\$ (1,323)	
213	Professional Services	\$ 14,308.56	\$ 1,146.00	\$ 11,460.00	\$ 2,849	80%
216	IFLS Ops	\$ 44,800.00	\$ -	\$ 45,549.00	\$ (749)	102%
217	IFLS Courier	\$ 2,754.00	\$ -	\$ 3,010.00	\$ (256)	109%
225	Telephone	\$ 4,335.00	\$ 228.33	\$ 3,274.44	\$ 1,061	76%
249	Contract Maint.	\$ 306.00	\$ -	\$ 77.54	\$ 228	25%
294	Programming: Adults	\$ 7,000.00	\$ 500.00	\$ 4,530.83	\$ 2,469	65%
295	Programming: Children	\$ 22,500.00	\$ 3,097.47	\$ 23,500.68	\$ (1,001)	104%
298	Maint. Agmts / Leases	\$ 8,160.00	\$ 844.71	\$ 7,369.73	\$ 790	90%
299	Other Contract Services	\$ -	\$ -	\$ 62.54	\$ (63)	
<b>Contractual Services Total:</b>		\$ 104,163.56	\$ 5,816.51	\$ 100,157.76	\$ 4,005.80	96%
<b>Supplies &amp; Expenses</b>						
311	Postage	\$ 1,000	\$ 7	\$ 477	\$ 523	48%
312	Office Supplies	\$ 13,000	\$ 75	\$ 7,228	\$ 5,772	56%
324	Memberships	\$ 500	\$ -	\$ 229	\$ 271	46%
326	Advertising	\$ 1,500	\$ 661	\$ 1,277	\$ 223	85%
338	Staff Development	\$ 500	\$ -	\$ 380	\$ 120	76%
357	Maint. / Repair Supplies	\$ 300	\$ -	\$ -	\$ 300	0%
396	Technology	\$ 5,000	\$ 144	\$ 3,981	\$ 1,019	80%
399	Activity Supplies	\$ 7,500	\$ 129	\$ 7,308	\$ 192	97%
<b>Supplies &amp; Expenses Total:</b>		\$ 29,300	\$ 1,017	\$ 20,879	\$ 8,421	71%
<b>Collection</b>						
395	Books	\$ 51,000	\$ 3,706	\$ 48,244	\$ 2,756	95%
397	Periodicals	\$ 5,000	\$ 86	\$ 4,219	\$ 781	84%
398	Audio-Visual	\$ 15,000	\$ 2,886	\$ 15,598	\$ (598)	104%
<b>Collection Total:</b>		\$ 71,000	\$ 6,678	\$ 68,061	\$ 2,939	96%
<b>Fixed Charges</b>						
510	Workers Comp	\$ 692	\$ -	\$ 678	\$ 14	98%
511	Public Liability	\$ 1,851	\$ -	\$ 1,332	\$ 520	72%
513	Public Officials	\$ 2,319	\$ -	\$ 1,668	\$ 651	72%
517	Property Insurance	\$ 2,314	\$ -	\$ 2,008	\$ 306	87%
519	Unemployment	\$ -	\$ -	\$ -	\$ -	
532	Occupancy Agreement	\$ 143,000	\$ 11,917	\$ 119,167	\$ 23,833	83%
<b>Fixed Charges Total:</b>		\$ 150,177	\$ 11,917	\$ 124,853	\$ 25,324	83%
<b>Total Expenditures</b>						Remaining
		\$ 958,982	\$ 71,102	\$ 766,184	\$ 192,797	20%
						<b>%of Year Completed</b>
						83%

**Hudson Area Public Library  
Income Statement  
October 31, 2021**

Revenues	2021 Budget w/ Grants	Year-to Date	Remaining	January	February	March	April	May	June	July	August	September	October	November	December	
Library Revenues	46710	\$ 6,000	\$ 6,707	\$ (707)	\$ 528	\$ 137	\$ 471	\$ 415	\$ 304	\$ 2,100	\$ 678	\$ 720	\$ 160	\$ 1,196	\$ -	\$ -
City of Hudson	47301	\$ 364,365	\$ 364,365	\$ 0	\$ -	\$ -	\$ -	\$ 182,183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,183	\$ -	\$ -
Village of N. Hudson	47302	\$ 86,569	\$ 43,285	\$ 43,285	\$ -	\$ -	\$ -	\$ 43,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T. Hudson	47303	\$ 203,455	\$ 203,455	\$ -	\$ -	\$ -	\$ -	\$ 101,728	\$ -	\$ -	\$ -	\$ 101,728	\$ -	\$ -	\$ -	\$ -
T. St. Joseph	47304	\$ 91,660	\$ 91,660	\$ 0	\$ -	\$ -	\$ 45,830	\$ -	\$ -	\$ -	\$ 45,830	\$ -	\$ -	\$ -	\$ -	\$ -
County Levy: ACT 120	47311	\$ 8,420	\$ 11,196	\$ (2,776)	\$ -	\$ 1,605	\$ 9,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146	\$ -	\$ -	
County Levy: ACT 420		\$ 64,438	\$ 61,321	\$ 3,117	\$ -	\$ 61,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest	48100	\$ 2,500	\$ 277	\$ 2,223	\$ -	\$ -	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Change	48120	\$ -	\$ 750	\$ (750)	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Grants	48500	\$ 50,500	\$ 52,150	\$ (1,650)	\$ -	\$ -	\$ -	\$ 18,750	\$ 1,000	\$ 150	\$ 18,250	\$ -	\$ 14,000	\$ -	\$ -	
Donation		\$ -	\$ 306	\$ (306)	\$ 200	\$ 1	\$ -	\$ 21	\$ 3	\$ 12	\$ 25	\$ 45	\$ -	\$ -	\$ -	
Misc. Revenues	48600	\$ 81,224	\$ 564	\$ (144)	\$ 68	\$ 41	\$ 118	\$ 60	\$ 135	\$ 50	\$ 50	\$ 17	\$ 25	\$ -	\$ -	
Unrestricted Funds		\$ -	\$ -	\$ 81,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ 959,552	\$ 836,036	\$ 123,516	\$ 796	\$ 63,105	\$ 55,864	\$ 327,967	\$ 19,189	\$ 3,903	\$ 890	\$ 166,552	\$ 222	\$ 197,549	\$ -	\$ -

Personnel Services	2020 Budget	Year-to Date	Remaining	January	February	March	April	May	June	July	August	September	October	November	December	
Full-Time	121	\$ 187,200	\$ 157,671	\$ 29,529	\$ 11,955	\$ 13,645	\$ 13,412	\$ 20,109	\$ 13,406	\$ 15,246	\$ 17,086	\$ 17,086	\$ 17,604	\$ 18,121	\$ -	\$ -
Part-Time	125	\$ 285,000	\$ 192,409	\$ 92,591	\$ 20,322	\$ 19,081	\$ 20,082	\$ 29,051	\$ 18,718	\$ 18,341	\$ 16,947	\$ 16,740	\$ 16,378	\$ 16,748	\$ -	\$ -
FICA	151	\$ 35,847	\$ 26,032	\$ 9,815	\$ 2,409	\$ 2,443	\$ 2,502	\$ 3,691	\$ 2,397	\$ 2,509	\$ 2,509	\$ 2,493	\$ 2,505	\$ 2,573	\$ -	\$ -
WRS	152	\$ 24,095	\$ 17,793	\$ 6,302	\$ 1,579	\$ 1,708	\$ 1,709	\$ 2,453	\$ 1,558	\$ 1,674	\$ 1,773	\$ 1,708	\$ 1,775	\$ 1,856	\$ -	\$ -
Health Insurance	154	\$ 72,200	\$ 58,329	\$ 13,871	\$ 4,086	\$ 10,178	\$ 4,099	\$ 4,108	\$ 4,106	\$ 4,137	\$ 6,377	\$ 6,364	\$ 8,498	\$ 6,375	\$ -	\$ -
Personnel Totals		\$ 604,342	\$ 452,233	\$ 152,108	\$ 40,352	\$ 47,055	\$ 41,804	\$ 59,413	\$ 40,186	\$ 41,908	\$ 44,692	\$ 44,391	\$ 46,760	\$ 45,674	\$ -	\$ -

Contract Services	2020 Budget	Year-to Date	Remaining	January	February	March	April	May	June	July	August	September	October	November	December
Legal Services	212	\$ -	\$ 1323	\$ -	\$ 185.00	\$ -	\$ 629.00	\$ 259.00	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	213	\$ 14,308.56	\$ 11,460	\$ 2,849	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ 1,146	\$ -
I/FLS Ops	216	\$ 44,800.00	\$ 45,549	\$ (749)	\$ 45,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I/FLS Courier / Self Check	217	\$ 2,754.00	\$ 3,010	\$ (256)	\$ 2,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 960	\$ -	\$ -	\$ -	\$ -
Telephone	225	\$ 4,335.00	\$ 3,274	\$ 1,061	\$ 339	\$ 339	\$ 339	\$ 340	\$ 340	\$ 340	\$ 336	\$ 336	\$ 336	\$ 228	\$ -
Contract Maintenance	249	\$ 306.00	\$ 78	\$ 228	\$ -	\$ -	\$ -	\$ -	\$ 62	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ -
Programming Adults	294	\$ 7,000.00	\$ 4,531	\$ 2,469	\$ 3	\$ 234	\$ 167	\$ 960	\$ 1,293	\$ -	\$ 202	\$ 1,139	\$ 34	\$ 500	\$ -
Programming Children	295	\$ 22,500.00	\$ 23,501	\$ (1,001)	\$ 144	\$ 409	\$ 390	\$ 4,276	\$ 3,964	\$ 2,826	\$ 1,890	\$ 3,873	\$ 2,631	\$ 3,097	\$ -
Maintenance Agmt/ Lease	298	\$ 8,160.00	\$ 7,370	\$ 790	\$ 1,440	\$ -	\$ -	\$ 311	\$ 375	\$ 3,325	\$ 279	\$ 485	\$ 311	\$ 845	\$ -
Other Contract Services	299	\$ -	\$ 63	\$ (63)	\$ -	\$ 63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services Totals		\$ 104,164	\$ 100,158	\$ 5,329	\$ 50,671	\$ 2,375	\$ 2,042	\$ 7,662	\$ 7,376	\$ 7,949	\$ 3,853	\$ 7,955	\$ 4,458	\$ 5,817	\$ -

Supplies & Expenses	2020 Budget	Year-to Date	Remaining	January	February	March	April	May	June	July	August	September	October	November	December
Postage	311	\$ 1,000	\$ 477	\$ 523	\$ 124	\$ 3	\$ 17	\$ 22	\$ 6	\$ 223	\$ 15	\$ 6	\$ 52	\$ 7	\$ -
Office Supplies	312	\$ 13,000	\$ 7,228	\$ 5,772	\$ -	\$ 1,766	\$ -	\$ 311	\$ (50)	\$ 3,067	\$ 64	\$ 1,952	\$ 43	\$ 75	\$ -
Memberships	324	\$ 500	\$ 229	\$ 271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 204	\$ -	\$ -	\$ -
Advertising	326	\$ 1,500	\$ 1,277	\$ 223	\$ -	\$ 49	\$ -	\$ 5	\$ 5	\$ 72	\$ 74	\$ 178	\$ 234	\$ 661	\$ -
Staff Development	338	\$ 500	\$ 380	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 182	\$ -	\$ 199	\$ -	\$ -	\$ -	\$ -
Maintenance Supplies	357	\$ 300	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technology	396	\$ 5,000	\$ 3,981	\$ 1,019	\$ 36	\$ 128	\$ 966	\$ 1,516	\$ 111	\$ 729	\$ 115	\$ 115	\$ 121	\$ 144	\$ -
Activity Supplies	399	\$ 7,500	\$ 7,308	\$ 192	\$ -	\$ 190	\$ 20	\$ 1,417	\$ 812	\$ 1,309	\$ 83	\$ 3,359	\$ (11)	\$ 129	\$ -
Supplies / Expense Totals		\$ 29,300	\$ 20,879	\$ 8,421	\$ 160	\$ 2,137	\$ 1,003	\$ 3,271	\$ 1,065	\$ 5,400	\$ 549	\$ 5,635	\$ 643	\$ 1,017	\$ -

Collection Materials	2020 Budget	Year-to Date	Remaining	January	February	March	April	May	June	July	August	September	October	November	December
Books	395	\$ 51,000	\$ 48,244	\$ 2,756	\$ 929	\$ 3,464	\$ 3,946	\$ 2,372	\$ 6,310	\$ 4,200	\$ 4,188	\$ 6,407	\$ 12,724	\$ 3,706	\$ -
Periodicals	397	\$ 5,000	\$ 4,219	\$ 781	\$ -	\$ 871	\$ 373	\$ 283	\$ 639	\$ 244	\$ 109	\$ 1,478	\$ 135	\$ 86	\$ -
Audio Visual	398	\$ 15,000	\$ 15,598	\$ (598)	\$ 354	\$ 524	\$ 3,978	\$ 925	\$ 1,124	\$ 779	\$ 901	\$ 1,636	\$ 2,492	\$ 2,886	\$ -
Collection Totals:		\$ 71,000	\$ 68,061	\$ 2,939	\$ 1,283	\$ 4,859	\$ 8,297	\$ 3,580	\$ 8,072	\$ 5,223	\$ 5,198	\$ 9,521	\$ 15,351	\$ 6,678	\$ -

**Fixed Charges**

Workers' Compensation	510	\$ 692	\$ 678	\$ 14						\$ 678.00									
Public Liability	511	\$ 1,851	\$ 1,332	\$ 520						\$ 1,331.67									
Public Officials	513	\$ 2,319	\$ 1,668	\$ 651						\$ 1,668.33									
Property Insurance	517	\$ 2,314	\$ 2,008	\$ 306	\$ 2,008.00														
Unemployment	519	\$ -	\$ -	\$ -															
Occupancy Agreement	532	\$ 143,000	\$ 119,167	\$ 23,833	\$ 11,757.63	\$ 11,757.63	\$ 11,757.63	\$ 12,393.75	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66	\$ 11,916.66
Fixed Charges Total:		\$ 150,177	\$ 124,853	\$ 25,324	\$ 13,766	\$ 11,758	\$ 15,436	\$ 12,394	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917	\$ 11,917
<b>Total Operating Expenses</b>		\$ 958,982	\$ 766,184	\$ 194,120	\$ 106,231	\$ 68,184	\$ 68,580	\$ 86,319	\$ 68,616	\$ 72,396	\$ 66,209	\$ 79,419	\$ 79,129	\$ 71,102	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses YTD					\$ 106,231	\$ 174,414	\$ 242,994	\$ 329,314	\$ 397,930	\$ 470,326	\$ 536,535	\$ 615,954	\$ 695,082	\$ 766,184	\$ 766,184	\$ 766,184	\$ 766,184	\$ 766,184	\$ 766,184
<b>Total Revenue</b>					\$ 796	\$ 63,105	\$ 55,864	\$ 327,967	\$ 19,189	\$ 3,903	\$ 890	\$ 166,552	\$ 222	\$ 197,549	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue YTD					\$ 796	\$ 63,901	\$ 119,765	\$ 447,732	\$ 466,921	\$ 470,824	\$ 471,714	\$ 638,266	\$ 638,487	\$ 836,036	\$ 836,036	\$ 836,036	\$ 836,036	\$ 836,036	\$ 836,036
<b>Operating less Revenue Monthly</b>					\$ (105,435)	\$ (5,079)	\$ (12,716)	\$ 241,648	\$ (49,428)	\$ (68,493)	\$ (65,319)	\$ 87,133	\$ (78,907)	\$ 126,447	\$ -	\$ -	\$ -	\$ -	\$ -



Year-to-Date Monthly Comps		Oct-21				Year to Date Comps			
		2020 Actual		2021 Actual		2020 YTD		2021 YTD	
Library Revenues	46710	\$	207	\$	1,196	\$	5,942	\$	6,707
City of Hudson	47301	\$	-	\$	182,183	\$	357,222	\$	364,365
Village of N. Hudson	47302	\$	-	\$	-	\$	85,800	\$	43,285
T. Hudson	47303	\$	-	\$	-	\$	206,371	\$	203,455
T. St. Joseph	47304	\$	-	\$	-	\$	89,862	\$	91,660
County Levy Act 120	47311	\$	-	\$	146	\$	722	\$	11,196
County Levy Act 420		\$	-	\$	-	\$	73,212	\$	61,598
Interest	48100	\$	-	\$	-	\$	-	\$	277
Net Change	48120	\$	-	\$	-	\$	592	\$	750
Grants	48500	\$	-	\$	14,000	\$	53,000	\$	52,150
Donations		\$	103	\$	-	\$	361	\$	306
Misc. Revenues	48600	\$	25	\$	25	\$	1,003	\$	564
Unrestricted Funds		\$	-	\$	-	\$	-	\$	-
		\$	335	\$	197,549	\$	874,087	\$	836,313
<b>240.70.55.111</b>									
<b>Personnel Services</b>		<b>100</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2020 YTD</b>	<b>2021 YTD</b>			
Full-Time	121	\$	16,099	\$	18,121	\$	158,329	\$	157,671
Part-Time	125	\$	31,556	\$	16,748	\$	234,365	\$	192,409
FICA	151	\$	3,600	\$	2,573	\$	29,579	\$	26,032
WRS	152	\$	3,286	\$	1,856	\$	18,677	\$	17,793
Health Insurance	154	\$	4,190	\$	6,375	\$	53,052	\$	58,329
Personnel Totals		\$	58,731	\$	45,674	\$	494,002	\$	452,233
<b>Contractual Services</b>									
Legal Services	212	\$	350.00	\$	-	\$	3,096.00	\$	1,323.00
Professional Services	213	\$	1,146.00	\$	1,146.00	\$	11,460.00	\$	11,460.00
IFLS Ops	216	\$	-	\$	-	\$	41,862.00	\$	45,549.00
IFLS Courier / Self Check	217	\$	-	\$	-	\$	2,730.00	\$	3,010.00
Telephone	225	\$	335.00	\$	228.33	\$	3,325.99	\$	3,274.44
Contract Maintenance	249	\$	-	\$	-	\$	-	\$	77.54
Programming Adults	294	\$	55.00	\$	500.00	\$	3,700.00	\$	4,530.83
Programming Children	295	\$	707.00	\$	3,097.47	\$	7,733.00	\$	23,500.68
Maintenance Agmt/ Lease	298	\$	291.00	\$	844.71	\$	7,614.00	\$	7,369.73
Other Contract Services	299	\$	-	\$	-	\$	-	\$	62.54
Contract Services Totals		\$	2,884.00	\$	5,816.51	\$	81,520.99	\$	100,157.76
<b>Supplies &amp; Expenses</b>									
Postage	311	\$	15	\$	7	\$	378	\$	477
Office Supplies	312	\$	183	\$	75	\$	8,858	\$	7,228
Memberships	324	\$	-	\$	-	\$	145	\$	229
Advertising	326	\$	47	\$	661	\$	539	\$	1,277
Staff Development	338	\$	55	\$	-	\$	212	\$	380
Maintenance Supplies	357	\$	-	\$	-	\$	24	\$	-
Technology	396	\$	1,028	\$	144	\$	14,932	\$	3,981

Activity Supplies	399 \$	- \$	129 \$	- \$	7,308
Supplies / Expense Totals	\$	1,328 \$	1,017 \$	25,088 \$	20,879
<b>Collection Materials</b>					
Books	395 \$	4,937 \$	3,706 \$	43,942 \$	48,244
Periodicals	397 \$	574 \$	86 \$	5,419 \$	4,219
Audio Visual	398 \$	1,501 \$	2,886 \$	17,290 \$	15,598
Collection Totals:	\$	7,012 \$	6,678 \$	66,651 \$	68,061
<b>Fixed Charges</b>					
Workers' Compensation	510 \$	- \$	- \$	573 \$	678
Public Liability	511 \$	- \$	- \$	1,332 \$	1,332
Public Officials	513 \$	- \$	- \$	1,668 \$	1,668
Property Insurance	517 \$	- \$	- \$	1,671 \$	2,008
Unemployment	519 \$	- \$	- \$	- \$	-
Occupancy Agreement	532 \$	11,758 \$	11,917 \$	105,816 \$	119,167
Fixed Charges Total:	\$	11,758 \$	11,917 \$	111,060 \$	124,853
		<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>2021</b>
<b>Total Revenues</b>	\$	335 \$	197,549 \$	874,087 \$	836,313
<b>Less Operating Expenses</b>	\$	81,713 \$	71,102 \$	778,322 \$	766,184
<b>Balance (Deficit)</b>	\$	(81,378) \$	126,447 \$	95,765 \$	70,129

Golden Rule Expenditures	January	February	March	April	May	June	July	August	September	October	November	December	YTD Expenses
Bookmarks			506.25		478.92								
Staffing				499.88									

Monthly totals            \$   -   \$   -   \$ 506.25   \$ 499.88   \$ 478.92   \$ -   \$ -   \$ -   \$ -   \$ -   \$ -   \$ -   \$ -   \$ -   \$ 1,485.05

Golden Rule Donations	January	February	March	April	May	June	July	August	September	October	November	December	YTD Revenues
			\$ 6.25	100	200	153	25						
			\$ 500.00	250	200								
				200	300								

Monthly totals            \$   -   \$   -   \$ 506.25   \$ 550.00   \$ 700.00   \$ 153.00   \$ 25.00   \$ -   \$ -   \$ -   \$ -   \$ -   \$ -   \$ 1,934.25

# DIRECTOR'S REPORT: NOVEMBER 2021

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## Director & Assistant Director Meetings/Events

10/18 – Vaccine Program  
10/20 - Rotary  
10/21 - Led library program (mindfulness and meditation)  
10/21 – Golden Rule Retreat  
10/22 – Oral history project  
10/25 - FOL Board meeting  
10/26 - Programming meeting  
10/27 – Rotary  
10/30 – Trick or Treat Trail  
11/1 - FOL Board meeting  
11/1 - Kiwanis  
11/2 - Programming meeting  
11/4 - Building Committee  
11/4 – City administrator meeting  
11/5 - Grant meeting  
11/8 – Voices in Valley  
11/9 - Programming meeting  
11/9 – Phipps Meeting  
11/10 – Rotary and meeting  
11/10 – Foundation  
11/10 – Facility Committee  
11/10 - Library Program (Novel Bunch)  
11/11 - Friends meeting  
11/11 – Golden Rule  
11/12 - MORE Director's Council meeting

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## Storm and reopening update

We expect the cleaning to be finished by the time the board meets, and we should be able to have full curbside service shortly after. (We're currently only able to circulate holds from other libraries.) However, the carpet replacement will not likely happen until February. Patrons can't enter the building until the carpet project is finished. We're looking at the feasibility of opening the lobby so patrons can browse movies and new titles.

## Grants

We have two grant applications out. The Foundation has submitted a \$10,000 grant to Rotary on the library's behalf. This would fund technology purchases and add money to the collection budget. The second is COVID funds through the Wisconsin Humanities Council for completion of the oral history

project. We've researched ALA COVID grants as well, but we either don't meet the criteria or the project involves too much staff time given our unfilled positions.

### **Programming and outreach**

Our community partners have helped us with many of our events. Hop & Barrel continues to host Adult Storytime and Voices in the Valley, but they also hosted a speaker event (Chad Lewis) and a craft program. The school district is helping with science programs and allowing us to bring our therapy dogs Marley and Fergus into media centers. The Phipps is hosting storytimes. We're collaborating with the YMCA on teen programs.

### **Golden Rule Project**

Members of the GRP held a retreat to discuss the future of the initiative. There is enthusiasm to continue; however, we recognize the challenges of funding and the lack of an official organizational structure for coordination. The group will likely continue, but the structure and activities will be adapted. The library will continue our involvement.

### **Community events**

- Halloween (Trick or Treat Trail) was Saturday, Oct. 30 at Lakefront Park. We had more than 500 in attendance.
- Community Christmas is Saturday, Dec. 11. Like last year, we have moved this event outdoors as a "Drive Thru Santa."
- We held a livestream Facebook Q & A with Dr. Paul McGinnis, and we've had 1,300 views.
- "Dinovember" is happening again with participation from downtown businesses providing storefronts as part of a StoryWalk.

# Hudson Area Public Library Statistics Summary

Oct-21

YTD Circulation Comparisons			Month to Month Comparisons			Library Visitors YTD			
	2021	2020	2020		2021	2020	2021		
Physical Materials:	130,487	100,639	8,613	Physical CKO	3,423	36,748	33,335		
Digital Materials:	47,897	46,007	7,422	Check-ins	5,405				
Total All Circulation:	178,384	146,646	3,219	Renewals	535				
			11,832	Total Physical Circ	3,958	Monthly Visitors			
% Physical Materials	73.15%	68.6%	4,359	Digital Circulation	4,655	2020	2021		
% Digital Materials	26.9%	31.4%	16,191	Total All Circulation	8,613	2,146	0		
New Patrons		New Patrons YTD		Proctoring-YTD		Cardholders			
2020	2021	2020	2021	2020	2021	Jan. 1 2021	10,984		
38	25	527	728	11	14	Current	11,443		
Technology Use YTD			Meeting Room Use						
	2020	2021		2020	2021	Partner Year-to-Date Circulation			
Pharos	1,994	1,362	YTD	1,592	688	City	HAPL	Other	%HAPL
Wi-Fi	45,826	57,956				Village	60,662	4702	93%
iLab	73	-				T. Hudson	13,372	332	98%
Year-to Date	47,893	59,318				T. St. Joseph	30,708	5885	84%
Programming at the Library						T. St. Joseph	10,434	5265	66%
						Total:	115,176	16184	88%
YTD Programs Held:		Comparisons				October-21			
2020	2021	Programs Held	2020	2021	Change	City	HAPL	Other	%HAPL
636	950	Children	54	62	8	Village	1,692	1243	58%
		Teens / 'Tweens	2	6	4	T. Hudson	502	173	74%
		Adult	15	14	(1)	T. St. Joseph	951	699	58%
YTD Program Attendance:		Drop-in	1	3	2	Total:	452	660	41%
2020	2021	<b>Totals:</b>	72	85	13				
19,710	15,624	Attendance	2020	2021	Change				
		Children	2233	301	-1932				
		Teens / 'Tweens	56	17	-39				
		Adult	599	133	-466				
		Drop-in	7	616	609				
		<b>Totals:</b>	2895	1067	-1828				

## Hudson Area Public Library

Cardholders by Municipality	Hudson	V. North Hudson			T. Hudson	T. St. Joseph			Non-Residents	Total Cardholders	Notes:		
2018	5,675	1,295			2,725	1,075			1,016	11,786			
2019	5,864	1,323			2,753	1,123			768	11,831			
2020	5,128	1,195			2,430	906			1,325	10,984			
Begin 2021	5,128	1,195			2,430	906			1,325	10,984			
End 2021													
New Patrons	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
2018	83	74	73	103	141	174	127	134	92	87	82	78	1,248
2019	126	87	130	126	90	217	147	99	85	91	73	75	1,346
2020	104	114	56	19	26	29	50	47	52	38	62	44	641
<b>2021</b>	<b>44</b>	<b>57</b>	<b>46</b>	<b>34</b>	<b>52</b>	<b>156</b>	<b>141</b>	<b>99</b>	<b>74</b>	<b>25</b>			<b>728</b>
Hudson Area Residents Circulation-Does not include the City of Hudson													
	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Village of North Hudson													
Baldwin	0	0	0	0	0	0	0	0	0	0	0	0	0
Hudson Area Public Library	1397	1304	1733	1346	1160	1545	1,729	1,636	1,020	502			13,372
New Richmond	0	0	0	1	0	0	9	17	5	28			60
River Falls	2	1	3	0	2	4	9	64	36	141			262
Roberts	0	0	0	0	0	0	1	-	4	2			7
Somerset	0	0	0	0	0	0	0	-	1	2			3
<b>Total:</b>	<b>1,399</b>	<b>1,305</b>	<b>1,736</b>	<b>1,347</b>	<b>1,162</b>	<b>1,549</b>	<b>1,748</b>	<b>1,717</b>	<b>1,066</b>	<b>675</b>	<b>-</b>	<b>-</b>	<b>13,704</b>
Town of Hudson													
Baldwin	0	0	0	5	0	17	40	15	3	1			81
Hudson Area Public Library	3,260	3,016	4152	3557	2800	3888	3883	3578	1623	951			30,708
New Richmond	18	31	19	14	3	29	7	14	4	3			142
River Falls	121	94	219	182	158	224	193	337	213	311			2052
Roberts	335	368	408	349	347	411	390	326	268	374			3576
Somerset	4	4	0	1	0	6	0	3	6	10			34
<b>Total:</b>	<b>3738</b>	<b>3513</b>	<b>4798</b>	<b>4108</b>	<b>3308</b>	<b>4575</b>	<b>4513</b>	<b>4273</b>	<b>2117</b>	<b>1650</b>	<b>0</b>	<b>0</b>	<b>36593</b>
Town of St. Joseph													
Baldwin	0	0	0	0	0	0	0	0	0	0			0
Hudson Area Public Library	839	1031	1171	1067	1020	1406	1545	1239	664	452			10434
New Richmond	232	228	223	208	199	180	268	238	135	301			2212
River Falls	3	7	33	16	15	25	17	60	23	62			261
Roberts	112	224	243	123	99	222	191	116	61	47			1438
Somerset	87	98	62	79	36	162	237	140	203	250			1354
<b>Total:</b>	<b>1273</b>	<b>1588</b>	<b>1732</b>	<b>1493</b>	<b>1369</b>	<b>1995</b>	<b>2258</b>	<b>1793</b>	<b>1086</b>	<b>1112</b>	<b>0</b>	<b>0</b>	<b>15699</b>
<b>Total Use of other libraries</b>	<b>914</b>	<b>1,055</b>	<b>1,210</b>	<b>978</b>	<b>859</b>	<b>1,280</b>	<b>1,362</b>	<b>1,330</b>	<b>962</b>	<b>1,532</b>	<b>-</b>	<b>-</b>	<b>11,482</b>
<b>Use of Hudson</b>	<b>5,496</b>	<b>5,351</b>	<b>7,056</b>	<b>5,970</b>	<b>4,980</b>	<b>6,839</b>	<b>7,157</b>	<b>6,453</b>	<b>3,307</b>	<b>1,905</b>	<b>-</b>	<b>-</b>	<b>54,514</b>
<b>Total Partner Circulation</b>	<b>6,410</b>	<b>6,406</b>	<b>8,266</b>	<b>6,948</b>	<b>5,839</b>	<b>8,119</b>	<b>8,519</b>	<b>7,783</b>	<b>4,269</b>	<b>3,437</b>	<b>-</b>	<b>-</b>	<b>65,996</b>
<b>Joint Partner Circulation Hudson</b>	<b>86%</b>	<b>84%</b>	<b>85%</b>	<b>86%</b>	<b>85%</b>	<b>84%</b>	<b>84%</b>	<b>83%</b>	<b>77%</b>	<b>55%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>83%</b>
<b>Joint Partner Circulation Other</b>	<b>14%</b>	<b>16%</b>	<b>15%</b>	<b>14%</b>	<b>15%</b>	<b>16%</b>	<b>16%</b>	<b>17%</b>	<b>23%</b>	<b>45%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>17%</b>

## Hudson Area Public Library

Circulation Statistics	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
<b>Check-outs</b>													
2018	13,266	12,994	16,153	14,102	15,400	19,450	18,509	17,830	13,527	13,869	13,289	11,439	179,828
2019	14,754	13,485	15,567	13,828	12,865	16,711	18,359	16,262	12,420	13,610	12,570	10,826	171,257
2020	13,321	12,959	7,285	990	3,005	3,496	8,169	9,461	8,752	8,613	8,736	8,225	93,012
<b>2021</b>	<b>8,636</b>	<b>9,333</b>	<b>11,147</b>	<b>9,429</b>	<b>7,955</b>	<b>13,175</b>	<b>12,805</b>	<b>11,320</b>	<b>6,425</b>	<b>3,423</b>			<b>93,648</b>
<b>Check-ins</b>													
2018	12,303	12,771	15,258	14,669	14,220	17,791	18,773	18,539	14,420	14,490	13,087	11,980	178,301
2019	13,108	13,381	15,053	14,514	13,619	13,745	18,230	17,816	13,092	13,836	12,354	12,308	171,056
2020	12,297	12,798	6,163	232	3,567	5,104	7,995	6,777	7,931	7,422	6,380	5,812	82,478
<b>2021</b>	<b>6,064</b>	<b>6,930</b>	<b>8,246</b>	<b>9,436</b>	<b>8,539</b>	<b>10,618</b>	<b>11,893</b>	<b>12,201</b>	<b>7,124</b>	<b>5,405</b>			<b>86,456</b>
<b>Renewals</b>													
2018	5,371	5,333	8,729	6,698	6,807	7,936	6,803	5,884	5,275	5,090	4,693	4,589	73,208
2019	4,850	4,521	5,202	5,155	4,378	4,506	6,292	5,414	4,557	4,896	4,637	4,666	59,074
2020	4,192	4,058	2,404	92	84	805	3,344	3,071	3,319	3,219	3,324	3,876	31,788
<b>2021</b>	<b>4,113</b>	<b>4,156</b>	<b>4,676</b>	<b>4,262</b>	<b>3,952</b>	<b>4,160</b>	<b>4,758</b>	<b>4,937</b>	<b>1,290</b>	<b>535</b>			<b>36,839</b>
<b>Total Physical Circulation</b>													
2018	18,637	18,327	24,882	20,800	22,207	27,386	25,312	23,714	18,802	18,959	17,982	16,028	253,036
2019	19,604	18,006	20,769	18,983	17,243	21,217	24,651	21,676	16,977	18,506	17,207	15,492	230,331
2020	17,513	17,017	9,689	1,082	3,089	4,301	11,513	12,532	12,071	11,832	12,060	12,101	124,800
<b>2021</b>	<b>12,749</b>	<b>13,489</b>	<b>15,823</b>	<b>13,691</b>	<b>11,907</b>	<b>17,335</b>	<b>17,563</b>	<b>16,257</b>	<b>7,715</b>	<b>3,958</b>	<b>-</b>	<b>-</b>	<b>130,487</b>
<i>2019-2020 increase / decrease</i>	<i>(4,764)</i>	<i>(3,528)</i>	<i>6,134</i>	<i>12,609</i>	<i>8,818</i>	<i>13,034</i>	<i>6,050</i>	<i>3,725</i>	<i>(4,356)</i>	<i>(7,874)</i>	<i>(12,060)</i>	<i>(12,101)</i>	<i>5,687</i>
<b>Digital Circulation</b>													
2018	3,625	3,424	3,781	3,455	3,531	3,589	3,890	3,737	3,591	3,539	3,433	3,536	43,131
2019	4,021	3,631	3,956	3,729	3,943	3,983	4,318	4,251	3,927	4,089	3,958	3,978	47,784
2020	4,213	3,911	4,316	4,914	5,044	5,034	5,041	4,704	4,471	4,359	4,150	4,273	54,430
<b>2021</b>	<b>4,800</b>	<b>4,773</b>	<b>5,246</b>	<b>4,558</b>	<b>4,611</b>	<b>4,696</b>	<b>4,922</b>	<b>5,061</b>	<b>4,655</b>	<b>4,575</b>			<b>47,897</b>
<i>2019-2020 increase / decrease</i>	<i>587</i>	<i>862</i>	<i>930</i>	<i>(356)</i>	<i>(433)</i>	<i>(338)</i>	<i>(119)</i>	<i>357</i>	<i>184</i>	<i>216</i>	<i>(4,150)</i>	<i>(4,273)</i>	<i>(6,533)</i>
<b>Total Digital &amp; Physical Circulation</b>	<b>17,549</b>	<b>18,262</b>	<b>21,069</b>	<b>18,249</b>	<b>16,518</b>	<b>22,031</b>	<b>22,485</b>	<b>21,318</b>	<b>12,370</b>	<b>8,533</b>	<b>-</b>	<b>-</b>	<b>178,384</b>
<b>% of Circulation Physical</b>	<b>72.6%</b>	<b>73.9%</b>	<b>75.1%</b>	<b>75.0%</b>	<b>72.1%</b>	<b>78.7%</b>	<b>78.1%</b>	<b>76.3%</b>	<b>62.4%</b>	<b>46.4%</b>			<b>73.1%</b>
<b>% of Circulation Digital</b>	<b>27.4%</b>	<b>26.1%</b>	<b>24.9%</b>	<b>25.0%</b>	<b>27.9%</b>	<b>21.3%</b>	<b>21.9%</b>	<b>23.7%</b>	<b>37.6%</b>	<b>53.6%</b>			<b>26.9%</b>

Materials Statistics	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
<b>Items Borrowed</b>													
2021	3,351	3,242	3,907	3,247	2,365	3,225	2,783	2,858	2,185	3,042			30,205
<b>Items Loaned</b>													
2021	3,515	3,504	3,777	3,005	2,485	3,333	3,056	3,069	2,405	730			28,879
<b>Items Added</b>													
2021	254	312	446	343	584	412	655	548	700	468			4,722

Technology Use	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
<b>Pharos</b>													
2018	696	765	872	826	807	838	837	882	745	850	690	560	9,368



2019	659	581	754	775	740	701	710	807	615	728	605	561	8,236
2020	654	609	287	-	-	-	109	115	111	109	98	99	2,191
<b>2021</b>	<b>108</b>	<b>97</b>	<b>130</b>	<b>106</b>	<b>114</b>	<b>217</b>	<b>215</b>	<b>249</b>	<b>126</b>	<b>-</b>			1,362
<b>Wireless</b>													
2018	4,877	5,100	5,553	5,508	5,687	6,475	6,347	5,992	4,807	5,860	5,627	4,724	66,557
2019	5,799	1,012	4,690	5,378	6,005	5,977	4,410	4,529	3,927	4,247	3,750	3,333	53,057
2020	4,127	3,969	2,804	1,286	2,060	5,250	7,607	7,017	5,939	5,767	5,793	5,866	57,485
<b>2021</b>	<b>4,898</b>	<b>4,514</b>	<b>5,220</b>	<b>5,184</b>	<b>5,961</b>	<b>6,764</b>	<b>7,377</b>	<b>7,867</b>	<b>5,796</b>	<b>4,375</b>			57,956
<b>iLabs</b>													
2018	26	23	24	17	12	10	14	5	8	7	5	12	163
2019	20	15	12	15	25	18	23	26	23	35	27	21	260
2020	23	35	15	-	-	-	-	-	-	-	-	-	73
<b>2021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Proctoring Services</b>													
2018	3	3	0	2	1	7	6	1	0	4	4	2	33
2019	-	4	4	-	3	8	7	6	2	6	4	4	48
2020	-	6	-	-	-	-	-	3	1	1	1	1	13
<b>2021</b>	<b>1</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>-</b>			<b>14</b>
<b>Patron Statistics</b>													
<b>Visitors</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Year-to-Date</b>
2018	8,678	9,559	10,858	9,757	9,958	13,025	13,214	12,023	10,750	10,525	8,843	9,765	126,955
2019	13,007	9,265	11,314	10,123	10,576	14,388	13,254	11,994	10,765	11,757	9,241	9,016	134,700
2020	11,254	9,832	5,983	-	-	-	2,346	2,825	2,362	2,146	2,268	2,299	41,315
2021	2,184	2,398	2,990	2,686	3,192	5,752	5,784	5,908	2,441	-	-	-	33,335
<b>Monthly Average 2021</b>	<b>2,184</b>	<b>2,291</b>	<b>2,524</b>	<b>2,565</b>	<b>2,690</b>	<b>3,200</b>	<b>3,569</b>	<b>4,101</b>	<b>2,441</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,130</b>
<b>Days Open 2021</b>	<b>20</b>	<b>20</b>	<b>23</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>14</b>	<b>21</b>	<b>22</b>	<b>21</b>	<b>21</b>
<b>Daily Average 2021</b>	<b>109</b>	<b>120</b>	<b>130</b>	<b>122</b>	<b>128</b>	<b>261</b>	<b>263</b>	<b>269</b>	<b>174</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131</b>
<b>New Patrons</b>													
2018	83	74	73	103	141	174	127	134	92	87	82	78	1,248
2019	126	87	130	126	90	217	147	99	85	91	73	75	1,346
2020	104	106	56	19	26	29	50	47	52	38	62	44	633
<b>2021</b>	<b>44</b>	<b>57</b>	<b>46</b>	<b>34</b>	<b>52</b>	<b>156</b>	<b>141</b>	<b>99</b>	<b>74</b>	<b>25</b>			<b>728</b>
<b>Curbside Services</b>													
Patron Pick-ups	351	310	329	249	105	65	65	32	372	1071			2949

# BUDGET UPDATE

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**Topic:** 2022 Budget

**Recommendation:** Per Finance Committee

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**Background:** The funding partners are in the process of holding public budget hearings and adopting final budgets.

## City of Hudson

Documents follow, including the city administrator's written summary. The budget has flat funding for the library (\$364,365), but the occupancy agreement is reduced from \$143,000 to \$99,535.

## Town of Hudson

The town's budget summary follows. The town budget includes library funding at the 3-year average, which is a slight increase of 0.36 percent at \$204,197.

## The Village of North Hudson

The village's public hearing is the same night as the LBOT meeting. The budget includes a 3-year average (\$85,495), which is a cut.

## The Town of St. Joseph

Waiting for clerk report.

2022 PROJECTED REVENUES		2021	
Library Revenues	\$ 4,700	\$ 6,000	-21.0%
City of Hudson	\$ 364,365	\$ 364,365	0%
Village of North Hudson	\$ 85,495	\$ 87,999	-2.8%
Town of Hudson	\$ 204,197	\$ 203,455	0.36%
Town of St. Joseph	\$ 91,660	\$ 91,660	0%
County Levy: ACT 150	\$ 60,000	\$ 64,438	-7%
ACT 420	\$ 13,919	\$ 8,420	65%
Interest	\$ 500	\$ 500	
Net Change in Market Value			
Foundation			
Friends			
Grants: Other			
Miscellaneous Revenues			
Unrestricted Funds		\$ 81,055.00	
Sub-total: Grant Revenues			
Sub-total: Municipal Partners	\$ 745,717	\$ 747,479	
<b>Total Revenues</b>	<b>\$ 824,836</b>	<b>\$ 907,892</b>	

Budget 1:

Expenses	2022	2021	
<b>PERSONNEL</b>			
Full-Time - total	\$ 372,049		
Part-Time - total	\$ 291,490		
FICA			
WRS			
Health Insurance			
<b>Personnel Totals:</b>	<b>\$ 663,539</b>	<b>\$ 607,250</b>	<b>9.2%</b>
<b>CONTRACTUAL SERVICES</b>			
Legal Services	\$ -		
Professional Services	\$ 16,000		
IFLS Ops	\$ 47,500		
IFLS Courier / Self Check	\$ 3,500		
IFLS Catalog	\$ -		
Telephone	\$ 4,600		
Contract Maintenance	\$ 500		
Programming Adults	\$ -		
Programming Children	\$ -		
Maintenance / Lease Agmts	\$ 10,500		
Other Contract Services	\$ -		
<b>Contractual Services Total</b>	<b>\$ 82,600</b>	<b>\$ 75,165</b>	<b>10%</b>
<b>SUPPLIES &amp; EXPENSES</b>			
Postage	\$ 1,000		
Office Supplies	\$ 11,000		
Memberships	\$ 600		
Advertising			
Staff Development			
Travel / Conferences	\$ 300		
Maintenance Supplies	\$ 450		
Technology	\$ 4,000		Grant
Activity Supplies			
<b>Supplies &amp; Expenses Total</b>	<b>\$ 17,350</b>	<b>\$ 20,300</b>	<b>-14%</b>
<b>COLLECTION MATERIALS</b>			
Books	\$ 40,000		
Periodicals	\$ 5,000		
Audio Visual	\$ 10,000		
Digital Resources			
<b>Collection Total</b>	<b>\$ 55,000</b>	<b>\$ 57,000</b>	<b>-3.50%</b>
<b>FIXED CHARGES</b>			
Workers' Compensation	\$ 850		
Public Liability	\$ 2,200		
Public Officials	\$ 2,600		
Property Insurance	\$ 2,600		
Unemployment	\$ -		
Lease	\$ 99,595		
<b>Fixed Charges Total</b>	<b>\$ 107,845</b>	<b>\$ 150,177</b>	<b>-28.00%</b>
<b>Revenue Total</b>	<b>\$ 824,836</b>	<b>\$ 909,892</b>	
<b>Expenditure Total</b>	<b>\$ 926,334</b>	<b>\$ 909,892</b>	<b>1.80%</b>
		<b>\$ (101,498)</b>	
<b>Reserves remaining</b>	180,000	\$ 84,192	

Budget 2:

Expenses	2022	2021	
<b>PERSONNEL</b>			
Full-Time - total	\$ 370,615		
Part-Time - total	\$ 287,759		
FICA			
WRS			
Health Insurance			
<b>Personnel Totals:</b>	<b>\$ 658,374</b>	<b>\$ 607,250</b>	<b>8.4%</b>
<b>CONTRACTUAL SERVICES</b>			
Legal Services	\$ -		
Professional Services	\$ 16,000		
IFLS Ops	\$ 47,500		
IFLS Courier / Self Check	\$ 3,500		
IFLS Catalog	\$ -		
Telephone	\$ 4,600		
Contract Maintenance	\$ 500		
Programming Adults	\$ -		
Programming Children	\$ -		
Maintenance / Lease Agmts	\$ 10,500		
Other Contract Services	\$ -		
<b>Contractual Services Total</b>	<b>\$ 82,600</b>	<b>\$ 75,165</b>	<b>10%</b>
<b>SUPPLIES &amp; EXPENSES</b>			
Postage	\$ 1,000		
Office Supplies	\$ 11,000		
Memberships	\$ 600		
Advertising			
Staff Development			
Travel / Conferences	\$ 300		
Maintenance Supplies	\$ 450		
Technology	\$ 4,000		Grant
Activity Supplies			
<b>Supplies &amp; Expenses Total</b>	<b>\$ 17,350</b>	<b>\$ 20,300</b>	<b>-14%</b>
<b>COLLECTION MATERIALS</b>			
Books	\$ 40,000		
Periodicals	\$ 3,000		
Audio Visual	\$ 8,000		
Digital Resources			
<b>Collection Total</b>	<b>\$ 51,000</b>	<b>\$ 57,000</b>	<b>-10.50%</b>
<b>FIXED CHARGES</b>			
Workers' Compensation	\$ 850		
Public Liability	\$ 2,200		
Public Officials	\$ 2,600		
Property Insurance	\$ 2,600		
Unemployment	\$ -		
Lease	\$ 99,595		
<b>Fixed Charges Total</b>	<b>\$ 107,845</b>	<b>\$ 150,177</b>	<b>-28.00%</b>
<b>Revenue Total</b>	<b>\$ 824,836</b>	<b>\$ 909,892</b>	
<b>Expenditure Total</b>	<b>\$ 917,169</b>	<b>\$ 909,892</b>	<b>0.80%</b>
<b>Reserves remaining</b>	180,000	\$ (92,333)	\$ 84,192

### Key Differences

	2021	Budget 1	Budget 2 - recommended
Librarian goal: \$25/hr	\$18.50	\$20.25	\$19.75
Library Asst goal: \$15	\$13.37-\$13.45	\$14.20 - \$15 (1)	\$14 - \$15
Most position increases		2.5 %	2 %
Collection	\$57,000	\$55,000	\$51,000
Reserves	\$81,055	\$101,498	\$92,333

### Library hours in 2022, both budgets:

Library Hours	2019-2020 (pre-COVID)	2021 (end of the year)	2022 Proposed
Monday	9 a.m. – 8 p.m. (11)	10 a.m. – 8 p.m. (10)	None
Tuesday	9 a.m. – 8 p.m. (11)	10 a.m. – 8 p.m. (10)	10 a.m. – 8 p.m. (10)
Wednesday	9 a.m. – 8 p.m. (11)	10 a.m. – 8 p.m. (10)	10 a.m. – 8 p.m. (10)
Thursday	9 a.m. – 8 p.m. (11)	10 a.m. – 8 p.m. (10)	10 a.m. – 8 p.m. (10)
Friday	9 a.m. – 6 p.m. (9)	10 a.m. – 6 p.m. (8)	10 a.m. – 6 p.m. (8)
Saturday	10 a.m. – 3 p.m. (5)	10 a.m. – 2 p.m. (4)	10 a.m. – 3 p.m. (5)
Sunday (seasonal)	Noon – 4 p.m. (2.4)	None	None
<b>Hours open per week</b>	<b>60.4 hours</b>	<b>52 hours</b>	<b>43 hours</b>



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www.hudsonwi.gov

**To:** Finance Committee  
**From:** Aaron Reeves - City Administrator  
**Date:** November 01, 2021  
**Subject:** Discussion and Possible Action on the 2022 Budget

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**Background:**

Attached is the proposed 2022 budget. The preliminary budget including all Department Head requests was a roughly 15% increase in the Operations & Debt Levy. After working with the Mayor and Department Heads to prioritize spending, adjust non-tax revenues, and identify uses for one-time money the attached budget is an exact 5% increase in the Operations and Debt Levy. The impact on the Mill Rate is only a 4.15% increase because of our continued strong growth in Assessed Value. Here are some highlights of the budget:

- Includes new Police pay scales as approved with the Labor Agreements that greatly increase our officer pay ensuring that we will be able to recruit and retain quality officers.
- Includes the addition of the following positions:
  - \* 2 new Police Officers (1 was already approved this year)
  - \* A new Accountant
  - \* A new Engineering Tech (it is anticipated that position will bring in more revenue than it will cost the City)
  - \* Converting a part-time administrative assistant position to full-time
  - \* A new administrative position in the Utility Department (this does not have any tax levy impact, it is paid out of Utility revenues).
- Other Personnel changes including moving Police and Fire Department Administrative Assistant staff to new pay grades to better reflect their duties.
- A 2.5% COLA adjustment for all employees.
- Health Insurance increases came in at under 2%.
- There are a number of technology improvements that were identified as needed during COVID that are included in this budget. The first year cost for many of these are going to be paid from one-time money, either ARPA or other sources. They will need to be phased into future tax levies.

- Many one-time capital purchases that in the past were included in the levy are being move to be paid with one-time money from existing capital reserves. This includes Police, Fire, and Public Works equipment purchases.

I want to thank the Mayor and Department Heads for all their hard work in cutting \$1,016,099 from the preliminary budget presented to the Finance Committee.

**Recommended Action:**

A motion to recommend approval of the 2022 budget as presented to the City Council.

Attachments:

[2022 Budget 10-22-2021](#)

2022 GENERAL FUND BUDGET  
LEVY CALCULATION

	2021 Proposed Levy for 2022 Budget	2021 Requested Levy for 2022 Budget	2020 Levy for 2021 Budget	Proposed Impact on Levy	Requested %	Proposed %
Total Operating Expenditures	\$ 10,748,152	\$ 11,599,951	\$ 10,077,818	\$ 670,334	15.10%	6.65%
Less Non-Property Tax Revenue	\$ (3,563,628)	\$ (3,399,328)	\$ (3,351,219)	\$ (212,409)	1.44%	6.34%
Less Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
<b>Property Tax Levy for Operations</b>	<b>\$ 7,184,524</b>	<b>\$ 8,200,623</b>	<b>\$ 6,726,599</b>	<b>\$ 457,925</b>	21.91%	6.81%
Property Tax Levy for Debt	\$ 2,341,244	\$ 2,341,244	\$ 2,344,584	\$ (3,340)	-0.14%	-0.14%
Property Tax Levy for TID Increment	\$ 343,852	\$ 380,530	\$ 349,817	\$ (5,965)	8.78%	-1.71%
<b>Total Levy</b>	<b>\$ 9,869,620</b>	<b>\$ 10,922,397</b>	<b>\$ 9,421,000</b>	<b>\$ 448,620</b>	<b>15.94%</b>	<b>4.76%</b>
Assessed Valuation	\$ 2,293,647,900	\$ 2,293,647,900	\$ 2,280,342,000			
<b>Proposed Mill Rate</b>	<b>\$ 4.30302</b>	<b>\$ 4.76202</b>	<b>\$ 4.13140</b>	<b>\$ 0.17163</b>	<b>15.26%</b>	<b>4.15%</b>

	2020 Mill Rate for 2021 Operations	2020 Mill Rate for 2021 Operations	2019 Mill Rate for 2020 Operations	Net Effect on Mill Rate	%	%
Property Tax Mill Rate for Operations	\$ 3.13236	\$ 3.57536	\$ 2.94982	\$ 0.18254	21.21%	6.19%
Property Tax Mill Rate for Debt	\$ 1.02075	\$ 1.02075	\$ 1.02817	\$ (0.00742)	-0.72%	-0.72%
Property Tax Mill Rate for TID Increment	\$ 0.14991	\$ 0.16591	\$ 0.15341	\$ (0.00349)	8.15%	-2.28%
<b>Property Tax Total Mill Rate</b>	<b>\$ 4.30302</b>	<b>\$ 4.76202</b>	<b>\$ 4.13140</b>	<b>\$ 0.17163</b>	<b>15.26%</b>	<b>4.15%</b>



	2021 collected in 2022	2020 collected in 2021	2019 collected in 2020	2018 collected in 2019	2017 collected in 2018	2016 collected in 2017	2015 collected in 2016	2014 collected in 2015	2013 collected in 2014	2012 collected in 2013	2011 collected in 2012
<b>LEVY LIMIT CALCULATION</b>											
Prior year levy	\$ 9,071,183	\$ 9,071,183	\$ 8,779,425	\$ 8,501,472	\$ 8,007,334	\$ 7,806,131	\$ 7,391,407	\$ 7,186,283	\$ 6,528,610	\$ 6,508,624	\$ 6,450,267
Add: PY Personal Property Aid	\$ 79,860	\$ 79,857	\$ 79,857								
exclude levy for post 7/1/2005 debt	\$ (1,705,065)	\$ (1,967,887)	\$ (1,967,887)	\$ (1,739,034)	\$ (1,364,924)	\$ (1,287,702)	\$ (1,022,271)	\$ (1,012,606)	\$ (539,225)	\$ (558,569)	\$ (534,406)
adjusted actual levy	\$ 7,445,978	\$ 7,183,153	\$ 6,891,395	\$ 6,762,438	\$ 6,642,410	\$ 6,518,429	\$ 6,369,136	\$ 6,173,677	\$ 5,989,385	\$ 5,950,055	\$ 5,915,861
net net construction											
amount:	\$ 180,639	\$ 272,672	\$ 261,597	\$ 128,960	\$ 120,028	\$ 123,981	\$ 149,293	\$ 195,459	\$ 184,293	\$ 39,330	\$ 34,194
%:	2.426%	3.796%	3.796%	1.907%	1.807%	1.902%	2.344%	3.166%	3.077%	0.661%	0.578%
Less: CY Personal Property Aid	\$ (79,860)	\$ (79,860)	\$ (79,860)	\$ (79,860)							
levy limit before adjustments	\$ 7,546,757	\$ 7,375,965	\$ 7,073,132	\$ 6,811,538	\$ 6,762,438	\$ 6,642,410	\$ 6,518,429	\$ 6,369,136	\$ 6,173,678	\$ 5,989,385	\$ 5,950,055
adjustment for post 7/1/2005 debt	\$ 2,341,244	\$ 2,344,584	\$ 2,586,959	\$ 2,341,401	\$ 2,350,607	\$ 2,196,954	\$ 2,121,725	\$ 1,720,478	\$ 1,721,447	\$ 1,298,906	\$ 1,249,068
levy limit	\$ 9,888,001	\$ 9,720,549	\$ 9,660,091	\$ 9,152,939	\$ 9,113,045	\$ 8,839,364	\$ 8,640,154	\$ 8,089,614	\$ 7,895,125	\$ 7,288,291	\$ 7,199,123
actual levy	\$ 9,525,768	\$ 9,071,183	\$ 9,071,183	\$ 8,779,425	\$ 8,501,472	\$ 8,007,334	\$ 7,806,131	\$ 7,391,407	\$ 7,186,284	\$ 6,528,610	\$ 6,508,624
unused levy capacity	\$ 362,233	\$ 649,366	\$ 588,908	\$ 373,514	\$ 611,573	\$ 832,030	\$ 834,023	\$ 698,207	\$ 708,841	\$ 759,681	\$ 690,499

<b>LEVY BASED ON ASSESSED VALUE</b>											
Total value	\$ 2,293,647,900	\$ 2,280,342,000	\$ 1,684,564,500	\$ 1,639,404,000	\$ 1,611,700,000	\$ 1,591,920,770	\$ 1,563,572,320	\$ 1,532,582,180	\$ 1,489,772,320	\$ 1,451,061,300	\$ 1,447,174,500
levy limit mill rate	4.31	4.26	5.73	5.58	5.65	5.55	5.53	5.28	5.30	5.02	4.97
actual levy mill rate	4.15311	3.97799	5.38488	5.35525	5.27485	5.03	4.99	4.82	4.82	4.50	4.50
operating	3.13	2.95	3.85	3.93	3.82	3.65	3.64	3.66	3.63	3.57	3.57
debt	1.02	1.03	1.54	1.43	1.46	1.38	1.36	1.16	1.19	0.93	0.93

<b>LEVY BASED ON EQUALIZED VALUE (TID IN)</b>											
Total value	\$ 2,390,608,700	\$ 2,317,243,500	\$ 2,132,731,200	\$ 1,894,844,300	\$ 1,830,570,100	\$ 1,737,318,700	\$ 1,664,033,200	\$ 1,587,551,300	\$ 1,463,092,700	\$ 1,400,648,100	\$ 1,444,147,500
levy limit mill rate	4.14	4.19	4.53	4.83	4.98	5.09	5.19	5.10	5.40	5.20	4.99
actual levy mill rate	3.98466	3.91464	4.25332	4.63332	4.64417	4.61	4.69	4.66	4.91	4.66	4.51
operating	3.01	2.90	3.04	3.40	3.36	3.34	3.42	3.53	3.70	3.70	3.58
debt	0.98	1.01	1.21	1.24	1.28	1.26	1.28	1.12	1.21	0.96	0.93

<b>LEVY BASED ON TID ADJUSTED VALUE</b>											
Total value	\$ 2,307,321,300	\$ 2,231,200,400	\$ 1,669,393,029	\$ 1,626,005,880	\$ 1,611,700,000	\$ 1,591,920,770	\$ 1,563,572,320	\$ 1,532,582,180	\$ 1,489,772,320	\$ 1,451,061,300	\$ 1,447,174,500
levy limit mill rate	4.29	4.36	5.79	5.63	5.65	5.55	5.53	5.28	5.30	5.02	4.97
actual levy mill rate	4.12850	4.06561	5.43382	5.39938	5.27485	5.03	4.99	4.82	4.82	4.50	4.50
operating	3.11	3.01	3.88	3.96	3.82	3.65	3.64	3.66	3.63	3.57	3.57
debt	1.01	1.05	1.55	1.44	1.46	1.38	1.36	1.16	1.19	0.93	0.93

<b>TOTAL LEVY AMOUNT</b>											
debt levy	\$ 2,341,244	\$ 2,344,584	\$ 2,586,959	\$ 2,341,401	\$ 2,350,607	\$ 2,196,954	\$ 2,121,725	\$ 1,784,819	\$ 1,773,928	\$ 1,351,387	\$ 1,344,958
operating levy	\$ 7,184,524	\$ 6,726,599	\$ 6,484,224	\$ 6,438,024	\$ 6,150,865	\$ 5,810,380	\$ 5,684,406	\$ 5,606,588	\$ 5,412,356	\$ 5,177,223	\$ 5,163,666
<b>TOTAL LEVY AMOUNT</b>	\$ 9,525,768	\$ 9,071,183	\$ 9,071,183	\$ 8,779,425	\$ 8,501,472	\$ 8,007,334	\$ 7,806,131	\$ 7,391,407	\$ 7,186,284	\$ 6,528,610	\$ 6,508,624

Percentage of Debt Levy Increase	-0.14%	-9.37%	10.49%	-0.39%	6.99%	3.55%	18.88%	0.61%	31.27%	0.48%	
Percentage of Operating Levy Inc.	6.81%	3.74%	0.72%	4.67%	5.86%	2.22%	1.39%	3.59%	4.54%	0.26%	
Percentage of Levy Increase	5.01%	0.00%	3.32%	3.27%	6.17%	2.58%	5.61%	2.85%	10.07%	0.31%	
Percentage of Assessed Valuation Increase	0.58%	35.37%	2.75%	1.72%	1.24%	1.81%	2.02%	2.87%	2.67%	0.27%	
Percentage of Equalized Valuation (TID In) Increase	3.17%	8.65%	12.55%	3.51%	5.37%	4.40%	4.82%	8.51%	4.46%	-3.01%	
Percentage of TID Adjusted Valuation Increase	3.41%	33.65%	2.67%	0.89%	1.24%	1.81%	2.02%	2.87%	2.67%	0.27%	

Taxing Jurisdiction	Apportioned Levy /	Equalized Value (less TID Value Increment)	=	Interim Rate	x	Equalized Value (with TID value Increment)	=	Levy Amount	Tax Increment
St. Croix County	\$ 7,097,912.75	\$ 2,307,321,300.00	=	\$ 0.003076257	x	\$ 2,390,608,700.00	=	\$ 7,354,126.18	\$ 256,213.43
City of Hudson	\$ 9,525,768.33	\$ 2,307,321,300.00	=	\$ 0.004128497	x	\$ 2,390,608,700.00	=	\$ 9,869,620.08	\$ 343,851.75
School District of Hudson	\$ 22,298,137.00	\$ 2,307,321,300.00	=	\$ 0.009664080	x	\$ 2,390,608,700.00	=	\$ 23,103,033.07	\$ 804,896.07
Wisconsin Indianhead Tech College Shel	\$ 835,648.28	\$ 2,307,321,300.00	=	\$ 0.000362172	x	\$ 2,390,608,700.00	=	\$ 865,812.68	\$ 30,164.40
<b>Total</b>	<b>\$ 39,757,466.36</b>							<b>\$ 41,192,592.02</b>	<b>\$ 1,435,125.66</b>

Currently showing 2021 Budget Amounts

**CITY OF HUDSON  
2021 GENERAL FUND BUDGET  
APPROVED REVENUE SOURCES**

Department	2021 Proposed	2021 YTD Actual	Variance to Budget	%	2022 Requested Budget	2022 Proposed Budget
Building Inspection	\$ 207,000.00	\$ 222,512	\$ (15,512)	107%	\$ 200,000	\$ 300,000
<b>Municipal Building</b>	<b>\$ 143,000.00</b>	<b>\$ 119,167</b>	<b>\$ 23,833</b>	<b>83%</b>	<b>\$ 99,535</b>	<b>\$ 99,535</b>
Taxes - Non Property	\$ 571,600.00	\$ 441,242	\$ 130,358	77%	\$ 571,600	\$ 571,600
State Shared Revenue	\$ 160,930.00	\$ 31,927	\$ 129,003	20%	\$ 160,930	\$ 160,930
State Transportation Aid	\$ 839,420.00	\$ 838,012	\$ 1,408	100%	\$ 800,429	\$ 800,429
Other Intergovernmental Revenue	\$ 186,860.00	\$ 201,254	\$ (14,394)	108%	\$ 186,860	\$ 189,860
Licenses and Permits	\$ 57,780.00	\$ 44,160	\$ 13,620	76%	\$ 51,580	\$ 63,580
Public Charges for Services	\$ 18,900.00	\$ 13,450	\$ 5,450	71%	\$ 18,900	\$ 18,900
Intergovernmental Charges	\$ 23,400.00	\$ 18,460	\$ 4,940	79%	\$ 23,400	\$ 23,400
Miscellaneous Revenue	\$ 76,000.00	\$ 30,234	\$ 45,766	40%	\$ 76,000	\$ 83,500
Short-Term Borrowing	\$ -	\$ -	\$ -		\$ -	\$ -
Fines, Forfeitures & Penalties	\$ 120,000.00	\$ 78,255	\$ 41,745	65%	\$ 122,053	\$ 122,053
Fire Department	\$ 499,204.00	\$ 500,859	\$ (1,655)	100%	\$ 511,591	\$ 511,591
Parks	\$ 93,000.00	\$ 108,741	\$ (15,741)	117%	\$ 118,000	\$ 118,000
Community Development	\$ 58,000.00	\$ 38,354	\$ 19,646	66%	\$ 55,500	\$ 64,500
Animal Control	\$ 5,000.00	\$ 1,105	\$ 3,895	22%	\$ 3,000	\$ 5,000
Police	\$ 15,275.00	\$ 15,566	\$ (291)	102%	\$ 14,200	\$ 20,000
School Liaison Reimbursement	\$ 175,000.00	\$ 104,102	\$ 70,898	59%	\$ 175,000	\$ 175,000
Recycling	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
Public Works	\$ 100,850.00	\$ 101,452	\$ (602)	101%	\$ 210,750	\$ 235,750
<b>Total Non-Property Tax Revenue</b>	<b>\$ 3,351,219.00</b>	<b>\$ 2,908,852</b>	<b>\$ 442,367</b>	<b>87%</b>	<b>\$ 3,399,328</b>	<b>\$ 3,563,628</b>

**REVENUE**

		2021	YTD	VARIANCE	12/31/2022	12/31/2022
		BUDGET	ACTUAL	TO BUDGET	REQUESTED	PROPOSED
<b>BUILDING INSPECTION</b>						
100.05.44300.000	BUILDING PERMITS & INSP FEES	\$ 207,000	\$ 219,962	\$ (12,962)	\$ 200,000	\$ 300,000
100.05.44301.000	EROSION CONTROL FEE	\$ -	\$ 2,550	\$ (2,550)	\$ -	\$ -
<b>BUILDING INSPECTION</b>		<b>\$ 207,000</b>	<b>\$ 222,512</b>	<b>\$ (15,512)</b>	<b>\$ 200,000</b>	<b>\$ 300,000</b>
<b>FIRST STREET BUILDING</b>						
100.08.48200.000	RENTS	\$ 143,000	\$ 119,167	\$ 23,833	\$ 99,535	\$ 99,535
<b>MUNICIPAL BUILDING</b>		<b>\$ 143,000</b>	<b>\$ 119,167</b>	<b>\$ 23,833</b>	<b>\$ 99,535</b>	<b>\$ 99,535</b>
<b>TAXES - NON PROPERTY</b>						
100.10.41310.000	PYMT IN LIEU OF TAXES - WATER	\$ 500,000	\$ 390,030	\$ 109,970	\$ 500,000	\$ 500,000
100.10.41311.000	PYMT IN LIEU OF TAXES - SEWER	\$ 60,000	\$ 50,750	\$ 9,250	\$ 60,000	\$ 60,000
100.10.41320.000	PYMT IN LIEU OF TAXES - HOU AUTH	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
100.10.41800.000	INTEREST, PENALTIES & OTHER TX	\$ 1,600	\$ 462	\$ 1,138	\$ 1,600	\$ 1,600
<b>TAXES - NON PROPERTY</b>		<b>\$ 571,600</b>	<b>\$ 441,242</b>	<b>\$ 130,358</b>	<b>\$ 571,600</b>	<b>\$ 571,600</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
100.10.43410.000	STATE SHARED REVENUE	\$ 160,930	\$ 31,927	\$ 129,003	\$ 160,930	\$ 160,930
100.10.43420.000	STATE FIRE INSURANCE TAX	\$ 77,000	\$ 90,893	\$ (13,893)	\$ 77,000	\$ 80,000
100.10.43511.000	STATE EXEMPT COMPUTER AID	\$ 30,000	\$ 30,502	\$ (502)	\$ 30,000	\$ 30,000
100.10.43515.000	STATE PERSONAL PROPERTY AID	\$ 79,860	\$ 79,860	\$ 0	\$ 79,860	\$ 79,860
100.10.43530.000	STATE TRANSPORTATION AID	\$ 839,420	\$ 838,012	\$ 1,408	\$ 800,429	\$ 800,429
100.10.43610.000	STATE MUNICIPAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
100.10.43650.000	STATE OTHER GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>INTERGOVERNMENTAL REVENUE</b>		<b>\$ 1,187,210</b>	<b>\$ 1,071,194</b>	<b>\$ 116,016</b>	<b>\$ 1,148,219</b>	<b>\$ 1,151,219</b>
<b>LICENSES AND PERMITS</b>						
100.10.44110.000	LIQUOR & MALT BEVERAGE LICENSE	\$ 40,000	\$ 21,015	\$ 18,985	\$ 30,000	\$ 40,000
100.10.44111.000	OPERATORS LICENSE	\$ 8,000	\$ 15,365	\$ (7,365)	\$ 10,000	\$ 12,000
100.10.44121.000	CIGARETTE LICENSE	\$ 2,300	\$ 2,200	\$ 100	\$ 2,300	\$ 2,300
100.10.44122.000	AMUSEMENT DEVICE LICENSE	\$ 800	\$ 80	\$ 720	\$ 400	\$ 400
100.10.44123.000	AMUSEMENT OPERATORS LICENSE	\$ 300	\$ 25	\$ 275	\$ 100	\$ 100
100.10.44124.000	SECOND HAND JEWELRY LICENSE	\$ 400	\$ 505	\$ (105)	\$ 400	\$ 400
100.10.44125.000	BOWLING ALLEY LICENSE	\$ 80	\$ 80	\$ -	\$ 80	\$ 80
100.10.44126.000	TAXI/REFUSE LICENSE	\$ 2,000	\$ 525	\$ 1,475	\$ 2,000	\$ 2,000
100.10.44127.000	DIRECT SELLERS LICENSE	\$ 1,500	\$ 900	\$ 600	\$ 1,000	\$ 1,000
100.10.44128.000	SHORT TERM RENTAL LICENSE	\$ -	\$ 1,250	\$ (1,250)	\$ 3,000	\$ 3,000
100.10.44150.000	INVESTIGATION FEE/LICENSING	\$ -	\$ 450	\$ (450)	\$ 400	\$ 400
100.10.44220.000	CAT LICENSES	\$ 800	\$ -	\$ 800	\$ -	\$ -
100.10.44240.000	FIREWORKS PERMITS	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ 1,200
100.10.44970.000	LARGE ASSEMBLY APPS	\$ 400	\$ 300	\$ 100	\$ 500	\$ 500
100.10.44990.000	MISCELLANEOUS PERMITS	\$ -	\$ 265	\$ (265)	\$ 200	\$ 200
<b>LICENSES AND PERMITS</b>		<b>\$ 57,780</b>	<b>\$ 44,160</b>	<b>\$ 13,620</b>	<b>\$ 51,580</b>	<b>\$ 63,580</b>
<b>PUBLIC CHARGES FOR SERVICES</b>						

**REVENUE**

		2021	YTD	VARIANCE	12/31/2022	12/31/2022
		BUDGET	ACTUAL	TO BUDGET	REQUESTED	PROPOSED
100.10.46110.000	LICENSE PUBLICATION FEES	\$ 300	\$ 270	\$ 30	\$ 300	\$ 300
100.10.46111.000	COPIES	\$ 100	\$ 1,284	\$ (1,184)	\$ 100	\$ 100
100.10.46121.000	TAX EXEMPT PROPERTY FEE	\$ -	\$ -	\$ -	\$ -	\$ -
100.10.46125.000	ASSESSMENT SEARCHES	\$ 6,000	\$ 5,682	\$ 318	\$ 6,000	\$ 6,000
100.10.46850.000	ADMINISTRATIVE CHG - SCBP	\$ 12,500	\$ 6,215	\$ 6,285	\$ 12,500	\$ 12,500
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>\$ 18,900</b>	<b>\$ 13,450</b>	<b>\$ 5,450</b>	<b>\$ 18,900</b>	<b>\$ 18,900</b>
<b>INTERGOVERNMENTAL CHARGES</b>						
100.10.47420.000	ADM CHG - LIBRARY	\$ 15,000	\$ 11,460	\$ 3,540	\$ 15,000	\$ 15,000
100.10.47430.000	ADM CHG - CABLE	\$ 8,400	\$ 7,000	\$ 1,400	\$ 8,400	\$ 8,400
<b>INTERGOVERNMENTAL CHARGES</b>		<b>\$ 23,400</b>	<b>\$ 18,460</b>	<b>\$ 4,940</b>	<b>\$ 23,400</b>	<b>\$ 23,400</b>
<b>MISCELLANEOUS REVENUE</b>						
100.10.48100.000	INTEREST	\$ 75,000	\$ 4,107	\$ 70,893	\$ 75,000	\$ 75,000
100.10.48190.000	LATE FEES - PENALTIES/INTEREST	\$ 1,000	\$ 75	\$ 925	\$ 1,000	\$ 1,000
100.10.48200.000	RENTS	\$ -	\$ 700	\$ (700)	\$ -	\$ 5,000
100.10.48210.000	RENTS - PUBLIC SAFETY BLDG	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,500
100.10.48300.000	SALE OF CITY PROPERTY	\$ -	\$ 127	\$ (127)	\$ -	\$ -
100.10.48400.000	INSURANCE REIMBURSEMENTS	\$ -	\$ 22,813	\$ (22,813)	\$ -	\$ -
100.10.48600.000	MISCELLANEOUS REVENUES	\$ -	\$ 1,412	\$ (1,412)	\$ -	\$ 1,000
<b>MISCELLANEOUS REVENUE</b>		<b>\$ 76,000</b>	<b>\$ 30,234</b>	<b>\$ 45,766</b>	<b>\$ 76,000</b>	<b>\$ 83,500</b>
<b>OTHER FINANCING SOURCES</b>						
100.10.49220.000	INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER FINANCING SOURCES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FINES, FORFEITURES &amp; PENALTIES</b>						
100.14.45110.000	COURT PENALTIES	\$ 85,000	\$ 67,720	\$ 17,280	\$ 85,000	\$ 85,000
100.14.45111.000	COURT COSTS	\$ 35,000	\$ 14,095	\$ 20,905	\$ 35,000	\$ 35,000
100.14.45120.000	COUNTY FORFEITURES	\$ -	\$ (4,811)	\$ 4,811	\$ 882	\$ 882
100.14.48600.000	MISCELLANEOUS REVENUES	\$ -	\$ 1,250	\$ (1,250)	\$ 1,171	\$ 1,171
<b>FINES, FORFEITURES &amp; PENALTIES</b>		<b>\$ 120,000</b>	<b>\$ 78,255</b>		<b>\$ 122,053</b>	<b>\$ 122,053</b>
<b>FIRE DEPARTMENT</b>						
100.20.43650.000	STATE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
100.20.44300.000	FIRE INSPECTION FEES	\$ 3,000	\$ 4,425	\$ (1,425)	\$ 3,000	\$ 3,000
100.20.47320.000	FIRE PROTECTION CONTRACTS	\$ 496,204	\$ 492,169	\$ 4,035	\$ 508,591	\$ 508,591
100.20.48300.000	SALE OF CITY PROPERTY	\$ -	\$ 3,511	\$ (3,511)	\$ -	\$ -
100.20.48500.000	DONATIONS	\$ -	\$ 754	\$ (754)	\$ -	\$ -
100.20.48600.000	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FIRE DEPARTMENT</b>		<b>\$ 499,204</b>	<b>\$ 500,859</b>	<b>\$ (1,655)</b>	<b>\$ 511,591</b>	<b>\$ 511,591</b>

**2021 GENERAL FUND BUDGET  
APPROVED EXPENDITURES**

Department	2021 Budget	2021 YTD Actual	Variance to Budget	%	2022 REQUESTED	2022 PROPOSED
Assessment of Properties	\$ 109,900	\$ 135,806	\$ (25,906)	124%	\$ 74,100	\$ 74,100
Building Inspection	\$ 226,275	\$ 169,850	\$ 56,425	75%	\$ 244,269	\$ 240,768
Technology	\$ 307,676	\$ 255,518	\$ 52,158	83%	\$ 361,492	\$ 317,048
Mayor & Council	\$ 67,981	\$ 58,847	\$ 9,134	87%	\$ 68,981	\$ 68,231
First Street Building	\$ 207,905	\$ 144,449	\$ 63,456	69%	\$ 208,487	\$ 203,537
City Administrator	\$ 162,227	\$ 128,265	\$ 33,962	79%	\$ 169,179	\$ 168,400
Clerk - Treasurer	\$ 456,785	\$ 335,016	\$ 121,769	73%	\$ 521,490	\$ 510,740
Elections	\$ 26,340	\$ 26,065	\$ 275	99%	\$ 62,350	\$ 60,300
Municipal Court	\$ 127,435	\$ 113,908	\$ 13,527	89%	\$ 134,983	\$ 134,601
Legal Services	\$ 93,400	\$ 114,212	\$ (20,812)	122%	\$ 120,400	\$ 120,400
Labor Relations	\$ 12,000	\$ 42,309	\$ (30,309)	353%	\$ 21,000	\$ 21,000
Weights & Measures	\$ 6,000	\$ 6,000	\$ -	100%	\$ 6,000	\$ 6,000
Municipal Insurances	\$ 223,259	\$ 246,570	\$ (23,311)	110%	\$ 257,384	\$ 252,099
Ambulance Subsidy	\$ -	\$ -	\$ -		\$ -	\$ -
Fire	\$ 931,767	\$ 738,174	\$ 193,593	79%	\$ 982,753	\$ 898,275
Dive Team	\$ 15,113	\$ 4,862	\$ 10,251	32%	\$ 15,113	\$ 9,306
Parks	\$ 440,027	\$ 396,637	\$ 43,390	90%	\$ 528,473	\$ 454,633
Community Development	\$ 395,623	\$ 355,079	\$ 40,544	90%	\$ 477,147	\$ 434,530
Animal Control	\$ 10,900	\$ 11,473	\$ (573)	105%	\$ 9,300	\$ 8,800
Police	\$ 3,718,554	\$ 3,242,113	\$ 476,441	87%	\$ 4,475,089	\$ 4,132,812
Recycling	\$ 4,852	\$ 2,920	\$ 1,932	60%	\$ 5,828	\$ 5,792
Public Works	\$ 1,954,169	\$ 1,490,000	\$ 464,169	76%	\$ 2,256,503	\$ 2,132,150
Ward Avenue Building	\$ 14,000	\$ 31,031	\$ (17,031)	222%	\$ 19,000	\$ 19,000
General Contingency	\$ 40,000	\$ 12,977	\$ 27,023	32%	\$ 40,000	\$ 40,000
Comprehensive Plan update	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Transfer to Debt Service - Revenue from partners share of Fire Truck	\$ 61,265	\$ -	\$ 61,265	0%	\$ 61,265	\$ 61,265
Library Contribution	\$ 364,365	\$ 182,183	\$ 182,183	50%	\$ 364,365	\$ 364,365
<b>Operational Expenditures</b>	<b>\$ 9,977,818</b>	<b>\$ 8,244,262</b>	<b>\$ 1,733,557</b>	83%	<b>\$ 11,484,951</b>	<b>\$ 10,738,152</b>
Short-Term Capital Items						
Police Squad Vehicles	\$ 90,000	\$ 119,631	\$ (29,631)	133%	\$ 105,000	\$ -
Undesignated Short-Term	\$ -	\$ -	\$ -		\$ -	\$ -
PC/Printer Replacement	\$ 10,000	\$ 3,741	\$ 6,259	37%	\$ 10,000	\$ 10,000
<b>Total Short-Term Capital</b>	<b>\$ 100,000</b>	<b>\$ 123,372</b>	<b>\$ (23,372)</b>	123%	<b>\$ 115,000</b>	<b>\$ 10,000</b>
<b>Total General Fund Expenditures</b>	<b>\$ 10,077,818</b>	<b>\$ 8,367,634</b>	<b>\$ 1,710,184</b>	83%	<b>\$ 11,599,951</b>	<b>\$ 10,748,152</b>
<b>Debt Levy</b>	<b>\$ 2,344,584</b>	<b>\$ 2,586,959</b>	<b>\$ (242,375)</b>	110%	<b>\$ 2,341,244</b>	<b>\$ 2,341,244</b>
<b>Total Expenditures</b>	<b>\$ 12,422,402</b>	<b>\$ 10,954,593</b>	<b>\$ 1,467,809</b>	88%	<b>\$ 13,941,195</b>	<b>\$ 13,089,396</b>

**NOTICE OF PUBLIC HEARING FOR TOWN OF HUDSON**

Notice is hereby given that, on Tuesday, November 9, 2021, for 5:00 PM., a Public Hearing on the Proposed 2022 Budget for the Town of Hudson will be held at the Hudson Town Hall, 980 County Road A, Hudson, WI. The proposed budget in detail is available for inspection at the Town clerk's office Monday-Wednesday by appointment. The following is a summary of the proposed 2022 Budget.

<b>Revenues:</b>	<b>2021</b>	<b>2022</b>	<b>% Change</b>
	<b>Adopted</b>	<b>Proposed</b>	
Taxes:			
General Property Taxes	\$ 1,446,204	1,461,062	+1.03%
Other Taxes	\$ 548	705	
Special Assessments	\$ 5,200	5200	
Intergovernmental Revenues	\$ 408,529	404,029	
Licenses & Permits	\$ 138,000	119,500	
Fines, Forfeitures & Penalties	\$ 2,000	1,000	
Public Charges for Services	\$ 80,100	84,300	
Misc. Revenue	\$ 11,800	11,800	
<b>Total Revenue</b>	<b>\$ 2,092,381</b>	<b>2,087,596</b>	<b>-0.23%</b>
Proceeds from Long-term debt	\$ 0	0	
Cash Balance Applied	\$ 208,991	304,703	
LGIP Savings Applied	\$ 826,755	800,000	
ARPA funds Applied	0	459,446	
<b>Total Rev. &amp; Cash Balance Applied</b>	<b>\$ 3,128,127</b>	<b>3,651,745</b>	
 <b>Expenditures:</b>			
General Government	\$ 284,340	314,520	
Public Safety	\$ 434,000	434,000	
Public Works	\$ 1,596,000	1,596,000	
Health & Human Services	\$ 500	500	
Culture, Recreation & Education	\$ 225,382	226,124	
Conservation & Development	\$ 14,000	47,000	
Capital Outlay	\$ 30,000	489,446	
Debt Service	\$ 542,405	542,655	
Other Financing Uses	\$ 1,500	1,500	
<b>Total Expenditures</b>	<b>\$ 3,128,127</b>	<b>3,651,745</b>	<b>+16.74%</b>

	Estimated	Total	Total	Estimated
	Fund Balance	Revenues	Expenditures	Fund Balance
	1/1/2021			12/31/2021
General Town funds	1,964,915	12,755,952	13,941,990	778,877
Road Account	30,676	36	0	30,712
LGIP Savings	1,076,783	1,329	0	1,078,112
Professional Services	00	9,901	5,295	4,606
ARPA Funds Account	00	459,454	0	459,454

The Town of Hudson has a total indebtedness of \$ 1,606,377.50.

Respectfully Submitted,  
 Vickie Shaw  
 Town Clerk